

- *Water District's monthly report for February 2024
- *Justice Court monthly report for January 2023
- *Parks Dept. status report for February 2024
- *Code Enforcement Officer monthly report for February 2024
- *Dog Control monthly report for January-February 2024

- ▶ Tax Collector appointment of Dpty. Tax Collector (February appointee declined appointment) **Does not need Town Board approval**
- ▶ MTC Franchise Renewal Agreement – authorize Supervisor to execute
- ▶ Fair Housing Officer designation of Acting Fair Housing Officer during periods when the Fair Housing Officer is unable to act
- ▶ Appoint new Justice Court Clerk effective _____ (rate of pay \$17.41/hr)
- ▶ Hire Sandra Rockwell as Court Clerk effective _____ at a rate of pay \$_____ to fill in until such time as a regular Clerk is appointed by the Town Board
- ▶ Mike Martin pay for Civic Center oversight/rentals \$_____ or same as cleaner?
- ▶ Kratochvil agreement insurance payment & authorize the Supervisor to sign
- ▶ Award bid for Highway Diesel
- ▶ Award bid for Highway Material Hauling
- ▶ Advertise bids for Roxbury Sewer Force Main Access mowing with opening April 5 @ 2:00 pm
- ▶ Marty Built junkyard license -no objections renew for one year to expire 4/1/25
- ▶ Revise Fair Housing Policy – remove sending pamphlet annually with tax bills
- ▶ Appoint new SWAC rep
- ▶ Change committee appointments
- ▶ Auth Supv to execute/pay not-for-profit agreement with Catskill Rec Center \$2,500 and Coalition of Watershed Towns \$1,500
- ▶ Authorize Supervisor to execute Water/Sewer Emergency Services repair contract with Bubach Excavating having received all required paperwork
- ▶ Neon Art display - allow in Kirkside Park
- ▶ Building Permit fees for churches, not-for-profits, etc.
- ▶ Gockel request for use of Civic Center and Town insurance for PreK-2nd grade basketball (charge/no charge?)
- ▶ Schedule Special Meeting for Town Board to audit 2023 financial records of Town Clerk, Tax Collector and Water Clerk
- ▶ Code Enforcement Officer agreement?
- ▶ Roxbury Library Agreement – authorize Supervisor to execute a not-for-profit agreement for \$12,500 additional funds for repairs/renovations to be released when paid invoices are received

▶ **OTHER INFO/DISCUSSION:**

- ▶ Water Project cost updates distributed to Town Board
- ▶ Mandatory annual training status report distributed to Town Board (Harassment & Discrimination and Violence Prevention)

AUDIT - approve abstract of bills

REMINDERS: ▶ Highway Contract expires 12/31/24
 ▶ April meeting @ Grand Gorge Civic Center

ARPA FUND – Total Received \$236,306.98 Current Balance \$52,061.25