

APPROVED MINUTES

August 8, 2016

The regular meeting of the Town Board was held August 8, 2016 at 7:30 pm at the Grand Gorge Civic Center. Present: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Assessor Robert Breglio and 6 residents. Absent: Highway Supt. Neil German and Attorney Kevin Young.

On motion of Edward Raeder second by Allen Hinkley the Town Board approved the Minutes of the July 11, 2016 Public Hearing and regular meeting.

AYES-5 Raeder, Hinkley, Cronk, Murray, Hynes

NAYS-0

Margaret Ellsworth reported the grant application for the Grand Gorge Civic Center work has been submitted for a Community Development Block Grant (CDBG) and should hear if awarded or not in December, a grant has been submitted for repairs to the north tower of the Gould Church, an audit was performed by the State on the CDBG housing rehabilitation grant with no major issues found, a public hearing must be held to close out the CDBG housing rehab grant and will be scheduled for Sept. and Katie Camillone was acknowledged for her good work on the CDBG housing rehab project. Peg also suggested the Town apply again for another CDBG housing rehab grant as there was interest last time from residents who were too late for the program funds. Joe Resch questioned possibly getting historic preservation grant funds for Civic Center repairs due to the building being historic. Peg discussed the matter.

Parks Clerk,Carolynn Faraci reported events for Sept. 4th of Labor Day weekend include a concert and fireworks in the park at 6:00 pm and 8:30 pm respectively, Hinkley electric will look more into installing additional lights in the park, the park bridge repairs should be completed in September, a new girl has started work as part of the summer youth program in the park and Town Hall and stated the youth program staff this year has done an excellent job. Discussion took place on the recent vandalism to the park dollhouse, possibly boarding up the building so no other damage could occur, and removing a problem tree. The Town Board decision was the dollhouse would not be boarded up because now that cameras are there they should be a deterrent for future damage. The Town is still waiting for information from the State regarding the community kitchen.

Robert Breglio submitted a written monthly report to the Town Board and stated a summer youth intern has been working in the Assessor's office with filing, etc, the State has been more forthcoming with information on the new STAR Check program, he has not had any more problems with the Real Property data base since the County finally updated the State file from Sept. 2015 and he continues to work on the 2017 roll changes and expects field work to be completed in October. Mr. Breglio also discussed issues with Roxbury School who is upset with the Town's agreement with the County where the School would only get 25% of proceeds from PILOT Programs on commercial solar farms. To date, no applications have been received for a commercial solar farm. It was stated the breakdown, Town 50%, County 25% and School 25% was decided because the Town would have to do most of the work pertaining to solar farms.

Supv. Hynes reported in the Grand Gorge Water District on the service line of Sean Smith who plans to repair his own line and chlorine has now been found in the constant stream of water running across the driveway of the mini horse barn that appears to be an old valve from the Frevert well line.

The Town Board discussed repairs to a sewer line servicing Roxbury Run Village #8-2 that was backing up into the unit. The owner is requesting mold remediation and cleanout of his crawl space that still contains small amounts of sewage. Lime will be spread and further cleanout will be

looked into.

Repairs to the building at the Transfer Station have been completed. Concrete work is expected to be completed in the fall. Councilman Hinkley will schedule the concrete work with B&B Construction.

Highway Supt. Neil German was absent because he was meeting with Soil & Water personnel regarding issues on Johnson Hollow Rd. He submitted a written report for the Board which includes: stone and oil is almost completed for the year, Ed Docskalik's last day of work will be August 25, 2016 due to retirement, damage to a Roxbury truck in the estimated amount of \$24,604 will be paid for by the Town of Middletown who caused the damage, he is okay with the bid submitted for the 1979 International truck and all high bids submitted to Auctions International for sale of several pieces of equipment.

A letter was received from Edward Docskalik stating he will be retiring and his last day of work will be August 25, 2016.

RESOLUTION #56-DOCSKALIK RETIREMENT

On motion of Allen Hinkley second by Carol Murray the following resolution was offered and adopted:

“WHEREAS, the Town Board has received a letter from Edward Docskalik, Mechanic, stating he will be retiring with his last day of work to be August 25, 2016; and
WHEREAS, Mr. Docskalik has 15+ years of full-time service with the Town of Roxbury; and
WHEREAS, per the highway contract, full-time employees with 15+ years of service retiring at the age of 62 shall be covered by the Town's health/dental insurance until the age for Medicare (currently being 65 years of age);
NOW, THEREFORE BE IT RESOLVED, the Town Board accepts the retirement of Edward Docskalik effective August 25, 2016; and
BE IT FURTHER RESOLVED, the Town Board shall cover the cost of his health/dental insurance until the age for Medicare (currently 65 years of age).”

AYES-Hinkley, Murray, Cronk, Raeder, Hynes

NAYS-0

Supv. Hynes stated he and Mike Harrington of Lamont Engineers met with Roxbury Run Village Association board members to discuss some of their concerns with Denver Water and Sewer operations and issues. Mike Harrington of Lamont Engineers P.C. discussed a proposed grant funding application for work on the Denver Water system to address issues with lines, valves and tank control system. Lamont Eng. proposes doing a study and cost estimate of work at a cost of \$5,000 so an application can be submitted by Sept. 2nd. Discussion also took place on needed repairs and upgrades for the Denver Sewer system. Supv. Hynes will look into Catskill Watershed Corp. (CWC) funding and Mike Harrington will look into NYCDEP funding for infrastructure repairs. Previous operator John Sanford will be contacted to assist Lamont Eng. with marking locations of said items to be worked on as there are no maps available for the system.

RESOLUTION #57-LAMONT ENG. DENVER WATER DISTRICT STUDY

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board accepts the terms of the proposal from Lamont Engineers, PC for engineering and planning services related to preliminary engineering and funding applications for the development of a Water System Improvement Project for the Denver Water District at a cost of \$5,000 as initial work authorization.”

AYES-5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS-0

Discussion also took place on proposed land acquisition and infrastructure repairs in the Grand Gorge and Roxbury Water Districts. The Town would like to use the Assessor's value of the land needed as we have gone to 100% values unless the owner would rather have a formal appraisal. Supv. Hynes and Mr. Harrington will meet with the property owner to further discuss the matter. The infrastructure repairs would also require the services of a hydro geologist. Lamont Eng. was directed to continue with the funding application for Roxbury and Grand Gorge water that is due Sept. 2nd. Harrington recommended holding a workshop to discuss all work to be submitted for a total price.

Harrington gave an update on getting the Roxbury springs back into use for Roxbury and Grand Gorge Water District use. NYS Dept. of Health (NYSDOH) required one year of testing to determine if the springs were under the influence of groundwater. That testing has been completed but DOH is now requiring special testing for spikes in the data for once in the spring and once in the fall. Therefore, it will be another year before knowing if the springs can be used again or not. The other alternative would be to filter the springs which would also involve additional testing during operation. Harrington will discuss the possible options further with DOH.

A letter was received from Ellen Wong requesting that she be allowed to hook up to the Roxbury Sewer. Her residence is already in the water district but is not in the sewer district. The Town will submit a request for sewer hookup to NYC DEP on her behalf.

On motion of Carol Murray second by Gene Cronk the Town Board approved the Town Clerk's monthly report for July 2016 in the amount of \$1,590.75 (Town Clerk \$1,015.75 and Building Permits \$575.00).

AYES-5 Murray, Cronk, Raeder, Hinkley, Hynes

NAYS-0

No Supervisor's report was available for June 2016.

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the Assessor's report for July 2016.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the Building Inspector's monthly report for July 2016.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

On motion of Carol Murray second by Edward Raeder the Town Board approved the Water District Receipts reports for July 2016 in the following amounts: Denver \$3,353.96; Grand Gorge \$3,450.41 and Roxbury \$4,365.65.

AYES-5 Murray, Raeder, Cronk, Hinkley, Hynes

NAYS-0

On motion of Edward Raeder second by Allen Hinkley the Town Board approved the Justice Court monthly report for June 2016 in the amount of \$4,206.00.

AYES-5 Raeder, Hinkley, Cronk, Murray, Hynes

NAYS-0

On motion of Edward Raeder second by Carol Murray the Town Board approved the final report of the Tax Collector for 2016 collections.

AYES-5 Raeder, Murray, Cronk, Hinkley, Hynes

NAYS-0

RESOLUTION #58- JUSTICE COURT AUDIT

On motion of Carol Murray second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board, Town of Roxbury acknowledges that pursuant Section 2019-a of the Uniform Justice Court Act the records of the Town Justice Court for the year 2015 have been examined by the firm of Mostert, Manzanero & Scott, LLP; and

BE IT FURTHER RESOLVED, that said examination report shall be filed with the State of New York Unified Court System.”

AYES-5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS-0

Sealed bids for the sale of a 1979 International Truck without dump body was advertised and opened on August 5, 2016 at the 2:00 pm at the Town Hall. Only one bid was received and was as follows:

Jason York \$1,555.00

RESOLUTION #59-BID AWARD SALE OF 1979 INTERNATIONAL TRUCK

On motion of Carol Murray second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board approves the sale of the 1979 International Truck to high bidder Jason York at a bid price of \$1,555.00.”

AYES-5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS-0

The following highway equipment was placed for sale by bid on the Auction’s International site with bids closing on 8/5/16 at 6:15 pm : 2001 Ford F-550 pickup with dump & plow VIN#7474; 2003 Chevrolet Silverado 3500 Pickup with dump VIN#9004; Lincoln Arc Welder 225; 1999 Ford F-550 parts and ATD-7229 3 ton Capacity Bottle Jack.

RESOLUTION #60-BID AWARD EQUIPMENT THROUGH AUCTIONS INTERNATIONAL

On motion of Carol Murray second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board approves the sale of the following equipment to the highest bidders through Auctions International in the following amounts:

EQUIPMENT	BID AMOUNT
2001 Ford F-550 pickup with dump & plow VIN#7474	\$5,900.00
2003 Chevrolet Silverado 3500 pickup with dump VIN#9004	\$3,800.00
Lincoln Arc Welder 225	\$145.00
Parts from 1999 Ford F-550	\$740.00
ATD-7229 3 Ton Bottle Jack	\$52.50

AYES-5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS-0

RESOLUTION #61-SCHOOL CROSSING GUARD RESIGNATION

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“WHEREAS, School Crossing Guard, Kathryn Clark has not submitted a formal letter of resignation but rather has turned in her vest and STOP sign;

BE IT RESOLVED, the Town Board accepts these actions as a resignation of Kathryn Clark as School Crossing Guard effective immediately.”

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

No interest in the School Crossing Guard position has been received at this time.

On motion of Gene Cronk second by Edward Raeder the Town Board approved the following Tax Collector records for destruction:

SARA #	Description of Record	Dates	SARA Yrs.
1.595a	Copy of Tax Collector late notice mailed	2009	6 years
1.602a	Real Property Transfer Report (EA5217)	2009	6 years (copy also filed in Assessor's Office)
4.409a	Bank & Mortgage Co. requests for tax information	2009	6 months
1.595a	Receiver's Stub	2009	6 years
4.849	Taxpayer change of address	2009	Keep as needed-original in Assessor files
2.596	Delinquent Tax Report	2009	6 years
10.10b	Communication to/from County re: taxes	2009	6 years

AYES-5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS-0

RESOLUTION #62-SCHEDULE PUBLIC HEARING FOR CDBG CLOSEOUT

On motion of Allen Hinkley second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town of Roxbury will hold a Public Hearing on September 12, 2016 at 7:15 pm at the Town Hall, 53690 State Hwy 30, Roxbury, NY to discuss the locality's Community Development Block Grant project, CDBG Project #1004HR64-12. The purpose of this hearing is to receive citizen's comments regarding close out of the CDBG Project.”

AYES-5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS-0

RESOLUTION #63-GENERAL FUND LOAN TO DENVER SEWER DISTRICT

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED. The Town Board authorizes the Bookkeeper to transfer funds from the General Fund to Denver Sewer District as needed to cover costs of the District through the end of the year 2016; and

BE IT FURTHER RESOLVED, Denver Sewer District shall reimburse General Fund all monies transferred within one (1) year of the transfer.”

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

No action was taken on Attorney Beebe's invoices.

Attorney Young is still working on resolving the sewer hookup for Grand Gorge Tire through NYC DEP.

A water customer has requested a return envelope be included in the quarterly bills for Roxbury Water. The matter was discussed by the Town Board and the decision was that no return envelope would be included with the bills.

The Budget Officer reminded the Personnel Committee to return the 2017 budget salaries to her by September 9th so they can be included on the Tentative Budget.

On motion of Gene Cronk second by Allen Hinkley the bills were audited and ordered paid in the following amounts:

General #355-421	\$53,593.76	Roxbury Sewer #52-56	\$6,766.04
Highway #166-185	\$77,862.53	Denver Sewer #63-76	\$22,390.99
Roxbury Water #57-65	\$4,182.53	Special Light Districts #12	2,087.84

Grand Gorge Water #55-67	\$35,885.47	Capital Projects:	
Denver Water #48-53	\$1,787.97	GEIS Project #14	\$621.00

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

On motion of Carol Murray second by Gene Cronk the meeting adjourned at 8:57 pm.

THIS IS A TRUE COPY

Diane Pickett, Town Clerk
Thomas S. Hynes, Supervisor
Gene Cronk, Councilman
Edward Raeder, Councilman
Allen Hinkley, Councilman
Carol Murray, Councilwoman