

## APPROVED MINUTES

A Public Hearing and regular meeting of the Town Board were held August 10, 2015 at 7:15 pm at the Grand Gorge Civic Center. Present: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray and six residents. Absent: Highway Supt. Stephen Schuman, Assessor Robert Breglio and Attorney Kevin Young.

The Public Hearing was called to order at 7:15 pm where the notice was read. The hearing was called for comments on proposed Local Law #2-2015 to revise the current dog licensing law. No comments were heard in favor of or against the law. The hearing closed at 7:17 pm.

The regular meeting was called to order at 7:30 pm.

Supervisor Hynes stated that Highway Supt. Schuman was absent due to a family medical issue, Assessor Breglio was absent due to a medical issue and Attorney Young was absent due to illness.

The Minutes of the July 13, 2015 meeting were approved on motion of Gene Cronk second by Allen Hinkley.

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

Kevin Hubbell was present to discuss his final project to obtain his Eagle Scout ranking. He requested approval from the Town Board to paint all of the fire hydrants in the hamlet of Roxbury to attain his goal.

### RESOLUTION #61-APPROVE EAGLE SCOUT PROJECT

On motion of Allen Hinkley second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board authorizes Kevin Hubbell the task of painting all fire hydrants in the hamlet of Roxbury for the purpose of obtaining the rank of Eagle Scout.”

AYES-5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS-0

David Martin of the Grand Gorge Community Action Group (GGCAG) questioned base materials for the playground at the Civic Center, requested cutting back more of the shrubs around the field, requested being able to put a storage shed beside the Western Catskills Community Revitalization Corp. (WCCRC) shed to house their wreaths, flower barrels, etc. and stated the GGCAG will be holding a pancake breakfast on September 19<sup>th</sup>. Supervisor Hynes has met with the Town insurance rep to discuss the playground issues where a sign must be erected reading “Adult Supervision Required” and the ground materials must be a certified material, the shrubs have already been cut back and the shed will require approval from WCCRC as it would be on their property.

Parks Clerk Carolynn Faraci stated the summer youth program workers time has been extended one week through August 27<sup>th</sup>, she commended the kids on their work and discussed completed and scheduled work, a complaint of stream work turned in to NYSDEC has been investigated by a DEC officer who found no issues.

Assessor Breglio’s written report showed no major issues, discussed a wrap up on the revaluation, Board of Assessment review wrap up on grievances and expected court dates for Small Claims and Article 7 petitions. Assessor Clerk Stephanie added the Town has received the 2015 EQ Rate from the State showing it at 100%. Mr. Breglio was wished a speedy recovery.

Supv. Hynes reported the water leak by the Park Lane Trailer Park has been repaired as well as the

leak across from the Roxbury Country Store.

The Roxbury/Grand Gorge Water revised bylaws have been distributed to the Town Board for review. No action was taken.

Highway Supt. Stephen Schuman provided the Town Board with a written report showing several roads having been stoned & oiled, final stone & oil is expected to be completed this week, weather stripping is being replaced on all overhead garage doors, the water filtration system will be installed soon and he requested the Town Board accept the highest auction bids for the sale of the tractor with mower, air compressor and power washer.

Discussion took place on the repairs needed on the Transfer Station building and the proposal of Cammer Construction.

RESOLUTION #62-ACCEPT CAMMER CONSTRUCTION PROPOSAL

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board accepts the estimates for repairs at the transfer Station as follows: Cammer Construction, Inc. costs \$4,750-\$7,000 and Peter Steenland welding costs \$6,000-\$7,500; and

BE IT FURTHER RESOLVED, it is understood by the Town Board that said cost estimates shall be dependent upon opening the floor; and

BE IT FURTHER RESOLVED, some of the welding will be completed by Town Highway employees.”

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

Discussion took place on the letter received from Fred Hults regarding his water bill for the second quarter of 2015 where he used 100 gallons over the minimum 4000 gal/month in May causing a charge of more than the minimum \$7.00. The Water Clerk stated the meter readings that month were taken on May 5<sup>th</sup> instead of May 1<sup>st</sup> possibly causing the overage in usage. The Water Clerk was not directed to credit the account, therefore the additional charge for water will remain.

A letter was received from Vicky Thomas resigning from the position of School Crossing Guard effective July 16, 2015.

On motion of Gene Cronk second by Allen Hinkley the Town Board regretfully accepted the resignation of Vicky Thomas as School Crossing Guard effective July 16, 2015.

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

RESOLUTION #63-HIRE KATHRYN CLARK AS SCHOOL CROSSING GUARD

On motion of Gene Cronk second by Carol Murray the following resolution was offered and adopted:

“RESOLVED, the Town Board appoints Kathryn Clark to the part-time position of School Crossing Guard effective immediately for the 2015/2016 school year at a pay rate of \$10.08/hour and shall include no benefits.”

AYES-5 Cronk, Murray, Raeder, Hinkley, Hynes

NAYS-0

On motion of Carol Murray second by Edward Raeder the Town Board approved the monthly report of the Town Clerk for July 2015 in the amount of \$1,730.32 (Town Clerk \$490.32 and Building Permits \$1,240.00).

AYES-5 Murray, Raeder, Cronk, Hinkley, Hynes

NAYS-0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the monthly report of the Supervisor for June 2015.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

On motion of Edward Raeder second by Carol Murray the Town Board approved the monthly report of the Justice Court for June 2015 in the amount of \$2,498.00.

AYES-5 Raeder, Murray, Cronk, Hinkley, Hynes

NAYS-0

On motion of Carol Murray second by Gene Cronk the Town Board approved the monthly report of the Assessor for July 2015.

AYES-5 Murray, Cronk, Raeder, Hinkley, Hynes

NAYS-0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the monthly report of the Building Inspector for July 2015 reflecting 7 permits issued, 8 site visits/inspections and 2 CO Searches.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

On motion of Edward Raeder second by Carol Murray the Town Board approved the monthly report of Water Receipts in the following amounts: Denver Water \$3,395.18; Grand Gorge Water \$3,180.22 and Roxbury Water \$4,579.49.

AYES-5 Raeder, Murray, Cronk, Hinkley, Hynes

NAYS-0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the monthly report of CDBG (HUD) Program funds reflecting a balance of \$32,546.00.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

It was reported last month the CDBG program would be closed out having unused funds but the M-ARK Project, Inc., who administers the program for the Town, has now requested to extend the program and to increase the limit for one final project to use the balance of \$32,546.00.

RESOLUTION #64-EXTEND CDBG PROGRAM AND INCREASE PROJECT MINIMUM

On motion of Edward Raeder second by Gene Cronk the following resolution was offered and adopted:

“RESOLVED, the Town Board, Town of Roxbury authorizes the extension of the CDBG Program to September 30, 2015; and

BE IT FURTHER RESOLVED, the Town Board authorizes the minimum project limit of \$25,000 be increased to \$32,546 for one final project under the program.”

AYES-Raeder, Cronk, Hinkley, Murray, Hynes

NAYS-0

Discussion took place on proposed Local Law #2-2015 for a change to the current dog licensing law to add a \$20.00 charge to the dog license of any dog found to be unlicensed during a door to door dog enumeration.

RESOLUTION #65- RESOLUTION OF THE TOWN BOARD FOR THE TOWN OF ROXBURY in the Matter of the Adoption of Local Law No. 2 of 2015 entitled “Amended Dog

Licensing Law”

On motion of Carol Murray second by Allen Hinkley the following resolution was offered and adopted:

“WHEREAS, in accordance with Article 7 of the New York State Department of Agriculture and Markets requiring municipalities to adopt dog licensing laws; and  
WHEREAS, the Town of Roxbury previously adopted Local Law No. 4 of 2010 entitled Town of Roxbury Dog Licensing Law that went into effect on January 1, 2011; and  
WHEREAS, since the adoption of Local Law No. 4 of 2010, the Town Board has determined that there is the need for the imposition of an additional licensing fee when, during an enumeration conducted by the Town, an unlicensed dog is identified; and  
WHEREAS, the proposed amendment was presented to the Town Board at least 11 days prior to the Town Board meeting on July 13, 2015; and  
WHEREAS, the Town Board adopted a resolution on July 13, 2015 scheduling a public hearing on the proposed amended Law for August 10, 2015; and  
WHEREAS, the public hearing on the proposed amended Dog Licensing Law was held on August 10, 2015 at the Grand Gorge Civic Center; and  
WHEREAS, the Town Board reviewed and considered all public comments received on the proposed amended Law; and  
WHEREAS, the proposed amended Law was on file for inspection at the Clerk’s office prior the hearing and during the public review process; and  
NOW THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF ROXBURY, DELAWARE COUNTY, NEW YORK:  
The Town of Roxbury Amended Dog Licensing Law, being Local Law No. 2 of 2015, is hereby adopted and the Town Clerk is hereby directed to file said Local Law with the Office of the Secretary of State in accordance with State Law.”

WHEREUPON, the Resolution was put to a vote and recorded as follows:

AYES-5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS-0

RESOLUTION #66-SALE OF 1991 BRUSHCUTTER

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

“WHEREAS, the Town Highway Supt. was authorized to post the sale of the 1991 John Deere tractor with mower (brushcutter) on Auctions International; and  
WHEREAS, the high bid was \$13,600;  
NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Highway Supt. to accept the high bid of \$13,600 for the brushcutter.”

AYES-5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS-0

RESOLUTION #67-SALE OF PRESSURE WASHER & AIR COMPRESSOR

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“WHEREAS, the Town Highway Supt. was authorized to post the sale of the 1986 L&A Crusader 1 Steam High Pressure Washer and Baldor 5hp Electric Motor Air Compressor on Auctions International; and  
WHEREAS, the high bids were \$130.00 and \$62.00 respectively;  
NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the Highway Supt. to accept the high bids of \$130.00 for the Pressure washer and \$62.00 for the Air Compressor.”

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

The Town Board again discussed upgrading the generator at the highway garage. Previously, it was to be advertised for bids but then the option of purchasing a used generator from the Mountainside

DEP sewer plant was available. However, now that generator is no longer available.

RESOLUTION #68-HIGHWAY GARAGE GENERATOR

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“RESOLVED, the Town Board approves advertising for bids on a new generator for the highway garage as soon as specifications are received.”

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

The Town Board again discussed the roof problems at the Civic Center. Lamont Engineers, PC are to put together estimates to construct a slanted roof over the flat roof. Repairs will be made for this year and grants are expected to be available to use on the new roof.

The Denver Sewer and Roxbury Sewer reconciliations for the year 2014 have been completed and approved by NYCDEP.

Supervisor Hynes stated Lamont Engineer’s will be closing their office on Main Street, Roxbury and plan to move to the Roxbury Sewer building.

The Personnel Committee was reminded to have 2016 salaries to the Budget Officer by September 11, 2015 for the Tentative Budget.

Budget Officer Carolynn Faraci discussed issues with the Property Tax Relief program. To qualify, the Town would have had to rescind the local law overriding the tax levy limit adopted in November 2014. However, due to the delay in approving the 2015-2017 Highway contract, the law was not rescinded in the period of time required. The Town Board was requested to keep this in mind for the 2016 budget.

On motion of Gene Cronk second by Carol Murray the bills were audited and ordered paid in the following amounts:

|                          |              |                      |             |
|--------------------------|--------------|----------------------|-------------|
| General #313-377         | \$42,682.36  | Denver Water #52-59  | \$2,198.40  |
| Highway #160-184         | \$105,044.33 | Roxbury Sewer #51-56 | \$7,007.86  |
| Roxbury Water #53-61     | \$2,928.20   | Denver Sewer #65-76  | \$22,453.74 |
| Grand Gorge Water #58-69 | \$39,975.56  | Special Lights #10   | \$2,236.73  |

AYES-5 Cronk, Murray, Raeder, Hinkley, Hynes

NAYS-0

It was stated that Rebecca Jones from Grand Gorge just completed her final project to obtain the Gold Award in Girl Scouts. This award is the equivalent of Eagle Scout for boys. Her program was a tribute to veterans and the military. Rebecca was wished well in obtaining her goal.

Labor Day events in Kirkside Park on September 6<sup>th</sup> include a vintage baseball game, music, food, walking tour, kid’s tent and fireworks. All are invited to attend.

On motion of Carol Murray second by Gene Cronk the meeting adjourned at 8:17 pm.

THIS IS A TRUE COPY

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Diane Pickett, Town Clerk  
 Thomas S. Hynes, Supervisor  
 Gene Cronk, Councilman

Edward Raeder, Councilman  
Allen Hinkley, Councilman  
Carol Murray, Councilwoman