

APPROVED MINUTES

August 11, 2014

The regular meeting of the Town Board was held August 11, 2014 at 7:30 pm at the Grand Gorge Civic Center. PRESENT: Supervisor Thomas S. Hynes, Councilmen Edward Raeder, Allen Hinkley and Carol Murray, Highway Supt. Stephen Schuman, Assessor Robert Breglio and 15 residents. ABSENT: Councilman Gene Cronk and Attorney Kevin Young.

The Minutes of the July 14, 2014 meeting were approved on motion of Edward Raeder second by Allen Hinkley.

AYES – 4 Raeder, Hinkley, Murray, Hynes

NAYS – 0

ABSENT – 1 Cronk

Robert Breglio, Assessor, gave the Town Board a written report and hi-lited certain items including: the verification portion of the revaluation is 90% complete, requested the Town Board adopt the Uniform Assessment Standards published by the Office of Real Property Tax Services in September 2011 and discussed finding 5 new structures built without a building permit that have been reported to the Building Inspector.

Councilman Gene Cronk arrived to the meeting at 7:45 pm.

Peg Ellsworth stated the CDBG Program involves 16 properties where 4 have been completed and 10 are in progress, discussed issues with contractor insurances, stated plans for Labor Day are shaping up for picnics, music and fireworks. Carolyn Faraci, Parks Clerk, stated WI-FI is now available at the park, the summer youth program will end August 14th, park bookings continue into 2015 and the final movie in the park scheduled for August 21st has been moved to the Roxbury Arts building due to cold nights.

Stephen Schuman, Highway Supt. stated stone and oil roads have been completed except for Mac More Rd. and Lake St., reclamation in the gravel bank has begun, CHIPS monies are expected in September, work is underway to prepare roads now for next year resurfacing, discussed repairs on equipment where Councilman Cronk would like to see more repairs being done in house and not sent out, culverts have been replaced on Old Ferris Farm Rd., and discussed the possibility of rising salt prices.

Supv. Hynes stated a water leak has been detected on Vega Mountain Rd and may possibly be under the road. The line currently feeds three buildings. The matter will be looked into further for repairs and possibly installing three separate service lines.

Darrell Slater expressed concerns with not yet receiving a building permit on his Main St. property. The property is in the Historic District and requires an application to the Historic Preservation Commission for review before the building permit can be issued. The Town Clerk's Office notifies the Historic Commission of any building permits submitted for work in the Historic District. The building permit was received after the Historic Commission convened in July and Mr. Slater stated he refuses to submit an application to the Historic Commission and added he will continue to work on the building but requested that his building permit be issued. Supv. Hynes requested Mr. Slater attend the Historic Commission's next meeting scheduled for August 18, 2014 where they will review the matter and a determination will be made, however, Mr. Slater stated he would be on vacation then.

Edward Dalski questioned the status of cell service for the area. Councilman Allen Hinkley says Delaware County Emergency Services is close to submitting an application to replace the tower on Jump Brook Rd. that will hopefully attract carriers to sign on for the needed service. Mr. Hinkley

also requested residents to contact their state legislators regarding the matter. Mr. Dalski also requested flower barrels for Main St. Roxbury as the ones in Stamford look so nice lining the street. It was stated, for several years, Roxbury Rotary Club did barrels on Main St. but the barrels got broken so only the flower beds at the ends of the hamlet are now being done and added the group has received a donation to be used for flowers next year. Grand Gorge also has flower barrels lining the street.

David Martin questioned the status of electric installation on two light poles in Grand Gorge for wreaths and playground materials. When NYSEG replaced the poles a couple of years ago, they also took the wreath hookups. Supv. Hynes stated both items are already being looked into.

A letter was received from Randy VonBernewitz and John Kowatch requesting hookup to Roxbury water and sewer for a garage they just purchased in the hamlet of Roxbury.

RESOLUTION #35 – WATER/SEWER HOOKUP VON BERNEWITZ & KOWATCH

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“WHEREAS, John Kowatch and Randy Von Bernewitz have requested water and sewer hookup to their garage on Lake St., Tax Map #157.3-2-44; and

WHEREAS, pursuant to the Water District Law, the water district will supply the curb box but the costs for installation of the curb box and the water service line shall be at the expense of the owner; and

WHEREAS, the water district will supply and install the water meter at no cost to the owner; and

WHEREAS, pursuant to the Sewer Use Law, the application for sewer lateral registration is a fee of \$100 and the installation of the sewer street lateral (stub) and the installation of the sewer service line shall be at the expense of the owner; and

WHEREAS, the installation of the above mentioned items shall be under the supervision of the Water Operator and Sewer Inspector as applicable;

NOW, THEREFORE BE IT RESOLVED, the Town Board approves of water and sewer hookup to Tax Map #157.3-2-44 provided the above mentioned conditions and costs are adhered to.

AYES – Hinkley, Cronk, Raeder, Murray, Hynes

NAYS - 0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the Town Clerk’s monthly report for July 2014 in the amount of \$2,564.92 (Town Clerk \$1,174.92 and Building Permits \$1,390.00)

AYES – 5 Murray, Hinkley Cronk, Raeder, Hynes

NAYS – 0

On motion of Edward Raeder second by Gene Cronk the Town Board approved the Supervisor’s monthly report for June 2014.

AYES – 5 Raeder, Cronk, Hinkley, Murray, Hynes

NAYS – 0

On motion of Allen Hinkley second by Edward Raeder the Town Board approved the Assessor’s monthly report for July 2014.

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the Justice Court monthly report for June 2014 in the amount of \$3,018.25.

AYES – 5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS – 0

On motion of Edward Raeder second by Carol Murray the Town Board approved the monthly report of HUD Program fund balance in the amount of \$216,235.00.

AYES – Raeder, Murray, Cronk, Hinkley, Hynes
 NAYS – 0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the Building Inspector monthly report for July 2014.

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes
 NAYS – 0

On motion of Edward Raeder second by Allen Hinkley the Town Board approved the monthly water receipts report for July 2014 in the following amounts: Denver Water \$3,353.45; Grand Gorge Water \$2,872.69 and Roxbury Water \$5,223.77.

AYES – 5 Raeder, Hinkley, Cronk, Murray, Hynes
 NAYS – 0

RESOLUTION #36 – STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

On motion of Carol Murray second by Gene Cronk the following resolution was offered and adopted:

BE IT RESOLVED, that the Town of Roxbury /XXXXX hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on timekeeping systems records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates Mm/dd/yy-mm/dd/yy)	Participate s in Employer's Time Keeping System (Yes/No-if Yes, do not complete the last two columns)	Record of Activities Result	Not Submitted (Check only if official did not submit their Record of Activities)
ELECTED OFFICIALS									
Councilman	8	Allen Hinkley	XXXX	XXXXXXXX-X		1/1/14-12/31/17	No	.5	
Justice	8	Wayne Pebler	XXXX	XXXXXXXX		1/1/14-12/31/17	No	5.33	
Tax Collector	8	Joan Moore	XXXX	XXXXXXXX		1/1/14-12/31/17	No	7	
APPOINTED OFFICIALS									
Assessor Clerk	8	Stephanie Seminara	XXXX	XXXXXXXX		1/1/14-12/31/14	Yes		
Bkkpr/Dpty Clerk	8	Carolynn Faraci	XXXX	XXXXXXXX		1/1/14-12/31/14	Yes		
Parks Clerk	8	Carolynn Faraci	XXXX	XXXXXXXX		1/1/14-12/31/14	Yes		

AYES – 5 Murray, Cronk, Raeder, Hinkley, Hynes
 NAYS – 0

RESOLUTION # 37 - In the Matter of Authorizing the Town Attorney To Execute Settlement Agreement for the following case: Verizon New York, Inc. v. Town of Roxbury, et al.,

“WHEREAS, Verizon New York, Inc. filed a Real Property Tax Law (“RPTL”) Article 7 Petition against the Town alleging that the assessed value of its property designated as Tax Map Nos. 1.-48-12 and 1.-48-13 were excessive and should be reduced; and

WHEREAS, in order to eliminate the need for litigation, based on the advice of counsel and the Town's Assessor, Robert Breglio, the Town Board has determined that it is in the best interest of the Town to settle the above referenced RPTL Article 7 Petition for the 2011, 2012, and 2013 tax years; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF ROXBURY, DELAWARE COUNTY, NEW YORK:

The Town Board authorizes the Town Attorney to execute the Stipulation of Settlement between Verizon New York, Inc. and Town of Roxbury.

Town Board Member Allen Hinkley so moved; Town Board Member Edward Raeder Seconded, and the Town Board voted as follows:

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

Sarah Cronk has given a verbal resignation as School Crossing Guard. The position will be advertised.

When questioned on status of the Highway contract renewal, Councilman Allen Hinkley stated the Personnel Committee is still in negotiations with the Highway Association.

On motion of Allen Hinkley second by Gene Cronk the bills were audited and ordered paid in the following amounts:

General #270-331	\$46,744.03	Special Lights #10-11	\$1,929.43
Highway #166-191	\$51,920.37	Capital Projects:	
Roxbury Water #41-49	\$7,328.01	HUD Program #12	\$20,965.00
Grand Gorge Water #43-52	\$3,208.00	Kirk. Park Construction #13	\$3,279.00
Denver Water #38-45	\$3,645.73	Kirk. Park Programs	\$572.00
Roxbury Sewer #44-48	\$7,114.83	Other: Lake St Project	\$2,242.80
Denver Sewer #69-81	\$16,668.95		

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS – 0

The Town Clerk reported she has not been able to sell DEC Sporting licenses due to problems with the licenses printing incorrectly. Calls have been made to DEC so they are aware of the problem but no corrective action has been obtained yet.

No decision was made on the Martin Menne water issue.

On motion of Gene Cronk second by Carol Murray the meeting adjourned at 8:30 pm.

THIS IS A TRUE COPY

Diane Pickett, Town Clerk
Thomas S. Hynes, Supervisor
Gene Cronk, Councilman
Edward Raeder, Councilman
Allen Hinkley, Councilman
Carol Murray, Councilwoman

