



Roxbury Historic District Commission Marker Program



Roxbury Historic District Marker Program Request Form

Applicant Name

Tel No.

Address

Email

Please detach and return to address listed below.

The Marker Program

The Roxbury Historic District marker program is intended to increase awareness of Roxbury’s historic past and accentuate its historic buildings. The program supports community and economic development efforts by encouraging heritage tourism and providing residents and visitors alike with tangible emblems of Roxbury’s history.

 The Roxbury Historic District Commission
Roxbury Town Hall
53690 State Highway 30, Main Street (Street)
P.O. Box 189 Roxbury, NY 12474 (Mailing)
(607) 326-3722 (Tel and Fax)



Roxbury Historic District Building Marker Program

The Roxbury Historic District Commission established the Historic Marker Program in 2014 to help create community awareness about the historic resources of the town. The markers inform the public that a structure is included on the list of the State and National Registers of Historic Places. Each eligible property included in the program is designated with a distinctive bronze plaque.

Criteria

- Types of buildings considered: residential, commercial, industrial structures, churches, schools and municipal buildings.
- A building must be included on the list of structures on the National Register of Historic Places comprising the Roxbury Historic District.
- The building's exterior must be either restored or properly maintained in accordance with its architectural style and character.
- All changes and alterations to the building's exterior must be consistent with its architectural style.
- Improvements should follow the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings as interpreted by the State Historic Preservation Office.



Marker

Each bronze marker is individually cast exclusively for your building and lists the date of construction. A contractor hired by the Roxbury Historic Preservation Commission will install the marker/plaque with tamper-proof screws free of charge. The date, time and location of the installation will be determined in consultation with the building owner prior to installation.

Request

To request a marker, please complete the form on the back of the brochure and forward it to the RHPC Clerk at the Town Hall address listed on the brochure. Research will be done on a first come, first serve basis. The research and approval process may take up to a month or more depending upon volunteer availability. Once the research has been verified, a request will be made to craft the plaque which can take several weeks.

Fees

\$125 for research, maker and installation. A grant subsidy (50%) is available through the O'Connor Foundation. Please submit a check payable to The Mark Project in the amount of \$67.50 per plaque with your request.

