

APPROVED MINUTES

March 3, 2014

The regular monthly meeting of the Town Board was held March 3, 2014 at 7:30 pm at the Town Hall. Present: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Highway Supt. Stephen Schuman, Assessor Robert Breglio, Parks Clerk Carolynn Faraci and 2 residents.

Motion by Allen Hinkley second by Gene Cronk to approve the Minutes of the February 10, 2014 regular meeting.

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS – 0

Peg Ellsworth of the M-ARK Project, Inc. was present to update the Town Board on grant and park information stating HUD funds are all spoken for, some funds still remain in the rental rehab program, the Grants Gateway program is underway, the park schedule is progressing, a walking tour is scheduled for June 8<sup>th</sup>, the Main St. program will be completed in June, signs are being made, the Roxbury Nine ball team may have a schedule this year, will look into new grant funding rounds in July, will look into grant funds for Grand Gorge Methodist Church Parsonage repairs, stated waiting to hear from NYS DOT on the sidewalks and trails project and stated the commercial kitchen project in the basement of the Gold Seal building is still being considered. Carolynn Faraci, Parks Clerk added having been busy booking events and marriages for the park, fees have changed for the use of the pavilion, and the scheduling with school events has been cleared up.

Discussion took place on concerns with having no cell service in the area and its affects on local business. Councilman Hinkley stated he would look into the matter as he is working with companies to get the service here.

Robert Breglio, Assessor, reported taxable status date was March 1<sup>st</sup> and being busy with last minute STAR and exemption applications and discussed assessments for Grand Gorge Sewer, Mountainside Farms and Verizon.

Discussion took place on the Assessor's Office still not having on-line access to the RPS system. The Assessor will be meeting with the County Director later this week to check on the status for the turnover. The Town Board expressed displeasure with not having access yet, and, depending on the outcome of the meeting, will determine what further actions need to be taken in order to obtain the access.

Discussion took place on the NYCDEP assessment templates and issues with CWC not funding anymore attorney fees. Attorney Young will contact Attorney Beebe to discuss the concerns.

Stephen Schuman, Highway Supt., reported his road salt is expected to hold out, the repairs to the Dodge truck has been picked up under a Good Will program, expects paperwork on Slauson Trailer Park Rd. abandonment and Colonial Drive takeover to be received in time for the April meeting, and he will be in Albany on March 5<sup>th</sup> for Legislative Day.

Sealed bids for Highway Material Hauling were advertised and opened on March 3, 2014 at 2:15 pm at the Town Hall. A total of four (4) bids were received and were as follows on a per ton price:

Contractor	Sand Davenport	Sand Oneonta	Stone&Item4 Schoharie	Stone&Item4 Middleburgh	Stone&Item4 Ashland	Item 4 Lexington
Carl Schulz	\$7.50	\$7.90	\$7.20	\$7.20	\$6.75	\$6.75

Jr.						
Carver Sand & Gravel				\$7.10	\$4.55	
Cobleskill Stone Prod.			\$7.25			\$5.25
Seward Sand & Gravel	\$7.50	\$8.75	\$11.65			\$8.40

**RESOLUTION #17 – AWARD MATERIAL HAULING BID**

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and approved:

“RESOLVED, Town Board awards the bid for Highway Material Hauling to the two lowest bidders as follows: Sand Davenport to Carl Schulz Jr. \$7.50/ton and Seward Sand & Gravel \$7.50/ton; Sand Oneonta to Carl Schulz Jr. \$7.90/ton and Seward Sand & Gravel \$8.75/ton; Stone & Item 4 Schoharie to Carl Schulz Jr. \$7.20/ton and Cobleskill Stone Products \$7.25/ton; Stone & Item 4 Middleburgh to Carl Schulz Jr. \$7.20/ton and Carver Sand & Gravel \$7.10/ton; Stone & Item 4 Ashland to Carl Schulz Jr. \$6.75/ton and Carver Sand & Gravel \$4.55/ton; Item 4 Lexington to Carl Schulz Jr. \$6.75/ton and Cobleskill Stone Products \$5.25/ton.”

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

Sealed bids for Highway Fuels were advertised and opened on March 3, 2014 at 2:00 pm at the Town Hall. A total of two (2) bids were received and were as follows on a per gallon basis:

Vendor	Diesel Fluctuating	Diesel Fixed	Winter Blend Fluctuating	Winter Blend Fixed	Gas Fluctuating	Gas Fixed
Main Care	3.3052+.195=\$3.5002	\$3.3770	3.5975+.195=\$3.7925	\$3.5870	2.8192+.275=\$3.0942	\$3.2250
Mirabito	3.1995+.1743=\$3.3738	\$3.3595	3.6335+.1743=\$3.8078	\$3.6195	2.85+.2643=\$3.1143	No Bid

**RESOLUTION #18 – AWARD HIGHWAY FUELS BID**

On motion of Allen Hinkley second by Carol Murray the following resolution was offered and approved:

“RESOLVED, the Town Board awards the bids for Highway Fuels to Main Care Energy as follows: Diesel Fixed \$3.3770/gallon (due to Winter Blend award); Winter Blend Fixed \$3.5870/gallon; Gas Fixed \$3.2250/gal; and

BE IT FURTHER RESOLVED deliveries shall begin April 1, 2014.”

AYES – 5 Hinkley, Murray, Raeder, Cronk, Hynes

NAYS – 0

A letter was received from Delaware County Dept. of Public Works (DC DPW) stating the Committee reviewing the Town’s request to dedicate the County bridge on Cold Spring Road in the memory of Jean Marie Collins has been denied. The Town Board discussed the possibility of dedicating a portion of the road leading to the bridge in Collins’ name.

**RESOLUTION #19 – DEDICATE PORTION OF ROAD IN MEMORY OF JEAN MARIE COLLINS**

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“RESOLVED, the Town Board approves the dedication of a portion of Cold Spring Rd., specifically from State Hwy 30 to Carroll Hinkley Rd., and will erect a sign stating “In Memory of Jean Marie Collins.”

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS – 0

The Supervisor and Bookkeeper discussed transferring some highway funds into the equipment

reserve fund. If approved, said reserve funds can only be used for that designated purpose.

RESOLUTION #20 - HIGHWAY EQUIPMENT RESERVE FUND

On motion of Edward Raeder second by Carol Murray the following resolution was offered and adopted:

“WHEREAS, the Town of Roxbury currently has a Highway Equipment Reserve Fund for future highway equipment purchases; and

WHEREAS, Highway had a fund balance at year end;

BE IT RESOLVED, the Town Board approves the transfer of \$150,000 from Highway Fund savings to the Highway Equipment Reserve Fund to be used for future highway equipment purchases.”

AYES – 5 Raeder, Murray, Cronk, Hinkley, Hynes

NAYS – 0

Supv. Hynes reported a clogged sewer line at Roxbury Run Village the cause being stones and branches having been thrown in a manhole. JB Plumbing was brought in to clear the line.

A frozen water line under the road at the Stonebridge residence in Roxbury has been cleared. Discussion took place on the situation arising due to the lateral line not having been installed correctly when the State Highway 30 was changed years ago. The Board agreed the water district will incur the cost to have the lateral line re-run sometime this year.

Two homes water froze due to situations involved with the Lake St. Drainage Project. The contractor has been notified.

A card was received from the Roxbury Sr. Club thanking the Town Board for the \$500 they were given per the 2014 Town Budget.

A letter was received from MTC Cable stating subscription rates for cable television and broadband services will increase April 1, 2014 mostly due to increased programming fees.

Councilwoman Carol Murray questioned how things are progressing with the Zoll house in Grand Gorge. Supv. Hynes stated it is under a different bank for foreclosure.

On motion of Gene Cronk second by Carol Murray the Town Board approved the monthly report of the Town Clerk for February 2014 In the amount of \$1,202.25 (Town Clerk \$172.25 and Building Permits \$1,030.00)

AYES – 5 Cronk, Murray, Raeder, Hinkley, Hynes

NAYS – 0

On motion of Allen Hinkley second by Edward Raeder the Town Board approved the monthly report of the Assessor for February 2014.

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

On motion of Edward Raeder second by Carol Murray the Town Board approved the monthly report of the Justice Court for January 2014 in the amount of \$2,133.00.

AYES – 5 Raeder, Murray, Cronk, Hinkley, Hynes

NAYS – 0

On motion of Gene Cronk second by Edward Raeder the Town Board approved the monthly report of the Tax Collector for February 2014.

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

On motion of Allen Hinkley second by Edward Raeder the Town Board approved the monthly report of HUD Program Funds for February 2014.

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

On motion of Gene Cronk second by Carol Murray the Town Board approved the monthly report of the Building Inspector for February 2014.

AYES – 5 Cronk, Murray, Raeder, Hinkley, Hynes

NAYS – 0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the monthly report of Water District Receipts for February 2014 in the amount of \$2,124.54 (Denver \$546.90; Grand Gorge \$1,090.65 and Roxbury \$486.99)

AYES – 5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS – 0

No action was taken on filling the vacancy on the HUD Review Committee.

No action was taken on filling the vacancy on the Historic Preservation Commission.

On motion of Edward Raeder second by Gene Cronk the Town Board approved mileage reimbursement to the Assessor Clerk to attend a training course in Hudson.

AYES – 5 Raeder, Cronk, Hinkley, Murray, Hynes

NAYS – 0

On motion of Allen Hinkley second by Edward Raeder the Town Board approved the mileage reimbursement to the Town Clerk to attend four (4) County Town Clerk Association meetings throughout the year in Hamden.

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

Notice has been received from Roxbury Golf Management LLC that they have applied to the NYS Liquor Authority for a new liquor license to operate at the Shepard Hills Golf Course facility.

On motion of Edward Raeder second by Allen Hinkley the Town Board stated having no issues with Roxbury Golf Management LLC's new application to the NYS Liquor Authority for them to operate out of the Shepard Hills Golf Course facility.

AYES – 5 Raeder, Hinkley, Cronk, Murray, Hynes

NAYS - 0

The April meeting of the Town Board will be held April 14, 2014 at 7:30 pm at the Grand Gorge Civic Center.

On motion of Edward Raeder second by Carol Murray the bills were audited and ordered paid in the following amounts:

General #81-108	\$87,890.18	Roxbury Sewer #11-18	\$5,745.74
Highway #44-68	\$43,689.76	Denver Sewer #21-29	\$6,982.56
Roxbury Water #17-20	\$226.99	Capital Projects:	
Grand Gorge Water #17-20	\$243.38	HUD Program #3	\$12,479.00
Denver Water #14-17	\$199.61	Other-Lake St Proj	\$276.59 (CWC pay)

AYES – 5 Raeder, Murray, Cronk, Hinkley, Hynes

NAYS – 0

The Building Inspector agreement has been signed by all parties.

On motion of Edward Raeder second by Carol Murray the meeting adjourned at 8:47 pm.

THIS IS A TRUE COPY

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Diane Pickett, Town Clerk  
Thomas S. Hynes, Supervisor  
Gene Cronk, Councilman  
Edward Raeder, Councilman  
Allen Hinkley, Councilman  
Carol Murray, Councilwoman