

APPROVED MINUTES

October 10, 2016

The regular meeting of the Town Board was held October 10, 2016 at 7:30 pm at the Town Hall. Present: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Highway Supt. Neil German, Assessor Robert Breglio, Assessor Clerk Stephanie Seminara, Parks Clerk Carolynn Faraci, Attorney Kevin Young and three residents.

On motion of Carol Murray second by Edward Raeder the Minutes of the September meeting were approved.

AYES-5 Murray, Raeder, Hinkley, Cronk, Hynes

NAYS-0

Rich Davis of the Grand Gorge Community Action Group stated their group will be holding the annual Halloween Party at the Civic Center on October 29th 2:00 pm – 4:30 pm and all are invited.

Assessor Robert Breglio provided a written monthly report for the Town Board and reported the following: there are issues with the new STAR check program where only Basic Star amounts were sent to several Enhanced eligible owners so additional checks will be sent to make up the difference, he has been visiting new building permit sites for valuation on next year's roll and discussed the question by Supv. Hynes of whether a carport is assessable or not stating his determinations rests on permanency of the structure as installed/built.

Attorney Young discussed the Chazen report for assessment value of NYC DEP's Grand Gorge sewer collection system. It has come in at \$10M, higher than in the past, and negotiations will take place with DEP on how to make up the difference. The Town Board was agreeable with Attorney Beebe taking the Town Board's offer to DEP.

Highway Supt. Neil German stated crews are replacing sluice pipes, cleaning ditches, brush cutting and getting ready for winter, stated the items placed on Auctions International for sale have come in as follows: 1972 tractor with mower \$3,700 and the old highway garage lights \$62.50, he requested hiring Colin Oliver to start 12/1/16, repairs need to be made to the water truck and some road signs need to be replaced.

Supv. Hynes reported a leak at Denver Water has been repaired and further discussed the need for upgrading the pressure reducing valve in the district. Depending on whether the Town Board installs one or two valves, the two valves being recommended by the engineer, the cost would be \$25,000 - \$35,000 and a bond would be required to pay for it.

RESOLUTION #72-DENVER WATER DISTRICT VALVE VAULT REPLACEMENT

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board approves Lamont Engineers, P.C. to proceed with plans for rehabilitation/reconstruction of the Pressure Reducing Valve Vault with engineering costs to be charged as Additional Services to the District.”

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

LVDV Operations, Inc. has made a personnel change for the water/sewer operator, therefore, Dan Sperbeck is no longer the operator. Mike Jonker will fill in until said time when a permanent operator is named.

Parks Clerk Carolynn Faraci reported there is one more event scheduled this month in the park and then the restrooms will be winterized and plans are to decorate four large round hay bales in the hamlet for Halloween with the hay bales being donated by Dickie Perry.

Supv. Hynes reported the leaking hot water tank at the Civic Center has been replaced, the gym floor will be sealed by Alan Davis of Roxbury School and concrete work at the Transfer Station is expected to be completed next year. The swings at the Civic Center playground will also be lowered, which Grand Gorge Community Action Group members have offered to do for the Town.

Copies of the 2017 Tentative Town Budget were distributed to the Town Board on September 30, 2016. A reminder was given a Budget Workshop on the 2017 Tentative Budget is scheduled for October 17, 2016 at 7:00 pm at the Town Hall.

A Dog Control Officer inspection was conducted by State Ag & Markets and has shown all items to be satisfactory.

Supv. Hynes reported receiving a price for replacing the fence at the Civic Center ball field in the amount of \$9,500. No decision was made.

On motion of Allen Hinkley second by Carol Murray the Town Board approved the Town Clerk's monthly report for September 2016 in the amount of \$3,403.08 (Town Clerk \$2,878.08 and Building Permits \$525.00)

AYES-5 Hinkley, Murray, Cronk, Raeder, Hynes

NAYS-0

On motion of Edward Raeder second by Allen Hinkley the Town Board approved the Supervisor's monthly report for August 2016.

AYES-5 Raeder, Hinkley, Cronk, Murray, Hynes

NAYS-0

On motion of Carol Murray second by Edward Raeder the Town Board approved the Assessor's monthly report for September 2016.

AYES-5 Murray, Raeder, Cronk, Hinkley, Hynes

NAYS-0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the Building Inspector's monthly report for September 2016.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the monthly report of water district receipts for September 2016 in the following amounts: Denver \$696.52; Grand Gorge \$137.36 and Roxbury \$250.64.

AYES-5 Murray, Hinkley, Raeder, Cronk, Hynes

NAYS-0

No Justice Report was available for September 2016 as we have not yet received an invoice from the State.

RESOLUTION #73-HIRE ROE AS SCHOOL CROSSING GUARD

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

"RESOLVED, the Town Board appoints Austin Roe as School Crossing Guard, retroactive to

September 19, 2016 at a rate of pay of \$10.28/hr.”
 AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes
 NAYS-0

Sealed bids for fuel oil were opened October 7, 2016 at 2:00 pm at the Town Hall. A total of three (3) bids were received and were as follows on a per gallon price:

Vendor	Fluctuating Price Base Price +	Firm Differential	= Total Price	Firm Price	Non-coll. Cert
Bottini Fuel	1.6029 +	.1450	= \$1.7479	\$1.899	N
Mirabito Energy	1.4945 +	.1532	= \$1.6477	\$1.9841	Y
Main Care Energy	1.4199 +	.1700	= \$1.5899	\$1.749	Y

RESOLUTION #74-AWARD FUEL OIL BID TO MAIN CARE

On motion of Edward Raeder second by Carol Murray the following resolution was offered and adopted:

“RESOLVED, the Town Board awards the 2016/2017 Fuel Oil bid to Main Care Energy at a fixed price of \$1.749/gallon; and
 BE IT FURTHER RESOLVED said deliveries shall begin November 1, 2016.”

AYES-5 Raeder, Murray, Cronk, Hinkley, Hynes
 NAYS-0

The matter of overriding the Tax Cap Levy was discussed. It is expected that the override will not be needed this year per proposed budget figures, therefore, no action was taken to schedule a Public Hearing on the matter.

RESOLUTION #75-SCHEDULE A PUBLIC HEARING ON THE 2017 PRELIMINARY BUDGET

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board schedules a Public Hearing on November 10, 2016 at 7:00 pm at the Town Hall for the purpose of hearing public comments on the 2017 Preliminary Town Budget; and

BE IT FURTHER RESOLVED, unless changed at the Budget Workshop, Pursuant to Section 108 of the Town Law, the proposed salaries of elected officials are as follows: Councilman (4) \$4,761.36 ea., Justice (2) \$8,251.41 ea., Supervisor \$14,866.50, Tax Collector \$9,722.64, Town Clerk \$41,827.20, Highway Supt. \$54,343.56; and

BE IT FURTHER RESOLVED, copies of said Preliminary Budget will be available at the Town Clerk’s Office after the October 17th Budget Workshop and at the November 10th Public Hearing”

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes
 NAYS-0

Discussion took place on the proposed health and dental rates for 2017. To renew the current plans, health rates will increase 12.78% and dental rates will decrease 10%.

RESOLUTION #76-RENEW HEALTH & DENTAL PLANS

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board approves renewal of the current health insurance plan with Excellus BlueCross BlueShield in the following amounts per month: Single \$760.11; 2 person \$1,520.22 and Family \$2,166.31; and the dental plan with MVP Health Care in the following amounts per month: Single \$41.49, 2 Person \$84.43 and Family \$150.44.

AYES-5 Cronk, Raeder, Hinkley, Murray, Hynes
 NAYS-0

The Town has received a capital return check in the amount of \$1,428.12 from New York Municipal Insurance Reciprocal (NYMIR) who insures the Town's general coverage.

A Fiscal Stress Report has been received from the State showing the Town of Roxbury is not under fiscal stress.

No action was taken to fill the vacancy on the Highway Dept.

Grand Gorge Tire sewer hookup is still under review by NYCDEP.

A Tire Day for Town of Roxbury and Town of Middletown residents will be held Saturday October 15, 2016 between 8:00 am – 4:00 pm and will be at the Roxbury Highway garage. Certain requirements must be met for tire drop off.

Discussion took place on the Town not yet having received the April bank interest from the Tax Collector. Supervisor Hynes will look into the matter.

The November meeting of the Town Board will be held Thursday November 10th at the Town Hall immediately following the Public Hearing or at 7:30 whichever is later. Therefore, there will be no meeting Monday November 14th.

On motion of Gene Cronk second by Allen Hinkley the bills were audited and ordered paid in the following amounts:

General #476-511	\$25,182.97	Denver Water #60-68	\$12,983.52
Highway #210-233	\$42,778.96	Roxbury Sewer #68-76	\$14,842.35
Roxbury Water #75-83	\$5,838.27	Denver Sewer #86-94	\$13,019.70
Grand Gorge Water #77-84	\$6,009.57	Special Lights #15	\$2,087.84

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes
NAYS-0

On motion of Gene Cronk second by Allen Hinkley the meeting adjourned at 8:30 pm.

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Diane Pickett, Town Clerk
 Thomas S. Hynes, Supervisor
 Gene Cronk, Councilman
 Edward Raeder, Councilman
 Allen Hinkley, Councilman
 Carol Murray, Councilwoman

October 17, 2016

A Special Meeting of the Town Board was held October 17, 2016 at 7:00 pm at the Town Hall to conduct a budget workshop and to hear any other business to come before the Board. Present: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Hwy. Supt. Neil German, Dpty. Hwy. Supt. William Sprague, Budget Officer Carolyn Faraci and four residents.

Michael Harrington of Lamont Engineers, PC updated the Town Board on the status of the Denver Water District project work that has been submitted for Drinking Water State Revolving Fund

monies (DWSRF) in the amount of \$1M where the District would be responsible for 40% of costs. A summary of work and costs was distributed to the Town Board. One of the items submitted is to install a new Pressure Reducing Valve (PRV) building to house two valves. Since the current PRV is not sufficient to handle the water pressure it is warranted to install the new valves now. The Town Board would also like the engineer to look into costs to install an alarm on the water tank to notify of a low water level as it is desperately needed as soon as possible. Harrington discussed the bidding process for the PRV building. He also recommends applying for water grant funding as well.

RESOLUTION #77-ADVERTISE BIDS FOR DENVER WATER PRV BUILDING & VALVES

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board authorizes Lamont Engineers, PC to proceed with work associated with advertising for bids for the new Pressure Reducing Valve (PRV) building for Denver Water District.”

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

Harrington reported Grand Gorge /Roxbury Water project is estimated at \$3.5M for DWSRF grant funding and feels it should score well for funding which would be a 40% cost to the Districts. A summary of work and costs was distributed to the Town Board. The Town Board has decided to hold off on SEQRA work for now and the Hinkley property purchase is on hold as well until outcome of grant funding. Part of the work under the application is filtration of the springs to which the Town Board authorizes Lamont Engineers, PC to prepare a plan for and submit to NYS Dept. of Health now.

Councilman Raeder questioned the costs for tank controls & generator cost differences between the Denver Water and Grand Gorge/Roxbury Water projects. Harrington will look into the matter.

Budget Officer Carolynn Faraci stated the current 2017 Tentative Budget is well under the tax cap levy of .68%.

Councilwoman Murray questioned the General Fund Constable contractual line that will be looked into further by the Budget Officer for response.

A change was made to Roxbury Sewer for the amount to raise by tax being \$41,471.70 per the DEP approved budget and rate formulas.

No changes were made to any salaries in the Tentative Budget.

Supervisor Hynes reported the County Budget is currently expected to increase 3% but it is being worked on to lower it.

The Town Board again discussed the Auctions International high bids for the 1972 Ford tractor with mower at \$3,700 and the old lights from the highway garage at \$62.50.

RESOLUTION#78-APPROVE EQUIPMENT & LIGHTS SALE AT AUCTION

On motion of Carol Murray second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board approves the sale of the following items to the high bidders on the Auctions International site: 1972 Ford Tractor with mower \$3,700 and several old lights from the highway garage for \$62.50.”

AYES-5 Murray, Raeder, Cronk, Hinkley, Hynes

NAYS-0

Discussion took place on adopting a Grievance Procedure Policy per Section 504 of the Rehabilitation Act of 1973 pertaining to persons believing to have been subjected to discrimination on the basis of disability. Said policy is required for future Office of Community Renewal funding.

RESOLUTION #79-ADOPT SECTION 504 GRIEVANCE PROCEDURE

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“WHEREAS, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) of the U.S. Department of Health and Human Services prohibits discrimination due to disability to participate in any program or activity receiving Federal financial assistance ; and
WHEREAS it is the policy of the Town of Roxbury not to discriminate on the basis of disability;
NOW, THEREFORE BE IT RESOLVED, the Town of Roxbury adopts an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) of the US Department of Health and Human Services.”

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

Supv. Hynes distributed a list of NYCDEP land purchases in Delaware County to date.

On motion of Edward Raeder second by Carol Murray the meeting adjourned at 8:45 pm.

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Carol Murray, Councilwoman