

RHPC
ROXBURY HISTORIC PRESERVATION COMMISSION

Minutes
Historic Preservation Commission
Meeting July 15th, 2013

In Attendance:
Douglas Kadow
Lewis Wendell
Billy Allison
Peg Ellsworth
Katie Camillone
Michael Mathis (phone)

Meeting was called to order at 7:05pm

By recommendation of Lewis, the new policies were added to the agenda.

Peg let the commission know she is available as an advisor to the Commission, as per Tom Hynes.

The commission discussed the attendance portion of the policy. It was determined that if a member of the Commission misses 3 consecutive meetings, it will be put to a vote and a decision will be made regarding their Commission membership.

On motion of Lewis Wendell and second of Doug Kadow, the new policy was approved. All are in favor.

The Commission discussed the signage for the Laundromat. On motion of Mike Mathis second by Doug Kadow it was approved that Lewis Wendell will put in writing comments on the signage for the Laundromat and the Commission will make final approval via email. If a Commission member does not respond within 72 hours, it is deemed a favorable vote.

The Commission discussed meeting with the Building Inspector to gain some input on what is going on in the area that the Commission should be taking a look at. It was decided that they will set up quarterly meetings.

The Commission voted Doug Kadow as Officer of the Month for August and Martin Lerner will take September. It was decided that at next month's meeting, the Commission will decide whether Officer of the Month will be at the Town Meetings to put a face to the Commission.

New Project: Sean Farnum & Juliet Polcsa

Window addition to bathroom

On motion of Doug Kadow second by Lewis Wendell, this project was approved.

Historic Property Plaques:

The members discussed the idea of plaques that homeowners of a contributing property within the Historic Hamlet of Roxbury can apply for to boost community pride and recognition. It was decided that Lewis will draft a simple application for review in September. After someone submits an application, it is reviewed by the Commission and the Town Historian, Anthony Liberatore.

The members discussed the walking history tour maps that are now sold out. It was decided that Peg will look to 2 funding sources for funding to print more copies.

Billy formally resigns from the Commission. The other members vote to approach Phil Lenihan as his replacement. Lewis will approach Phil and ask him to come to the next meeting.

On motion of Mike Mathis second by Billy Allison, the meeting is adjourned at 8:06

The next Historic Preservation meeting is scheduled for August 19th at 7:00pm