

Meeting Minutes
Roxbury Historic Preservation Commission
Monthly Meeting, March 21, 2011, 7 PM
Roxbury Town Hall

In Attendance:
Matt Walker
Karina Walker
Douglas Kadow

Ms. Walker called the meeting to order.

Old Business

The October 2010 minutes prepared by Mr. Kadow will be e-mailed to commission members for approval. Ms. Walker stated that the December 2010 minutes are missing because they are unretrievable. Ms. Walker will ask Community Resources Clerk Sue George to discuss this with the Town Clerk, Diane Pickett as to what course of action to take.

Discussion ensued about the Martin Lerner Gallery sign. Commission members were informed that Mr. Lerner is out of town until April 10, 2011. The commission decided to assign Mr. Kadow as Mr. Lerner's case manager. Community Resources Clerk Sue George will arrange a meeting between Mr. Lerner and Mr. Kadow.

Ms. Walker reported that Ms. Ellsworth is developing a PR packet for the RHPC.

Mr. Kadow reported he has been working on some letterhead designs for the RHPC. He showed progress so far and it was determined that he will bring the final designs to the April RHPC meeting for approval by the commissioners.

It was agreed by all that steps should be taken to make the database of businesses directory on the Roxbury NY website more robust and to direct homeowners to it. However, Mr. Walker suggested it may not be desirable for the commission to make recommendations to homeowners as to who should do their work.

New Business

Mr. Walker motioned to approve the February 2011 minutes, Mr. Kadow seconded, all in favor.

The commission discussed existing RHPC guidelines, and the lack of clarity when it comes to work done on non-contributing lots. It was decided that the guidelines should be studied carefully and the topic should be brought up at the April meeting for further discussion.

Ms. Walker distributed the latest copy of the guidelines for commission members to review. Any concerns will be discussed at the next meeting in April.

There was no other new business to be addressed.

Mr. Walker made a motion to adjourn at 7:50PM, Mr. Kadow seconded.