

September 8, 2014

A Special Meeting of the Town Board was held September 8, 2014 at 4:30 pm at the Town Hall. The meeting was called to discuss 2015 salaries and highway contract. Present were: Supervisor Thomas S. Hynes, Councilmen Edward Raeder, Gene Cronk and Allen Hinkley, Highway Supt. Stephen Schuman, Attorney Kevin Young, Justice Wayne Pebler, Tax Collector Joan Moore and employees: David Thorington, Larry Shultis, Corbin Bouton, William Sprague, Ralph Sprague, Carolynn Faraci, Stephanie Seminara and Stephen Williamson. Absent: Councilwoman Carol Murray. No one from the public was in attendance.

Councilman Allen Hinkley stated the meeting was only supposed to be to meet with and discuss highway contract issues and not to discuss salaries of non-highway personnel. Hinkley added the Personnel Committee's (Councilman Hinkley and Murray) intentions are to stagger annual raises between highway and non-highway personnel to cut down on costs.

RESOLUTION #38 – RESOLUTION TO GO INTO EXECUTIVE SESSION TO NEGOTIATE WITH THE UNION FOR THE HIGHWAY WORKERS THE TERMS OF THEIR COLLECTIVE BARGAINING CONTRACT

On motion of Allen Hinkley second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board agrees to enter into Executive Session at 4:45 pm to negotiate with the Roxbury Highway Workers Association (RHWA) on their 2015/2016 collective bargaining contract. Present were: Supervisor Thomas S. Hynes, Councilmen Allen Hinkley, Edward Raeder and Gene Cronk, RHWA members William Sprague, Ralph Sprague, David Thorington, Larry Shultis and Corbin Bouton and Attorney Kevin Young.”

AYES – 4 Hinkley, Raeder, Cronk, Hynes

NAYS – 0

ABSENT – 1 Murray

Bookkeeper Carolynn Faraci was asked to join Executive Session at 5:00 pm.

Councilwoman Carol Murray arrived at 5:05 pm and joined Executive Session.

Carolynn Faraci came out of Executive Session at 5:17 pm.

RHWA representatives came out of Executive Session at 5:19 pm.

The Town Board and Attorney came out of Executive Session and on motion of Gene Cronk second by Edward Raeder returned to the Special Meeting at 5:50 pm.

It was stated that no formal decision was made during Executive Session on the highway contract.

Non-highway salaries were discussed. The Personnel Committee offered meeting individually if desired.

The Special Meeting closed at 6:15 pm on motion of Allen Hinkley second by Gene Cronk.

The regular monthly meeting of the Town Board was called to order at 7:30 pm. Present were: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Highway Supt. Stephen Schuman, Assessor Robert Breglio, Building Inspector William Walcutt, Attorney Kevin Young and 6 residents.

The Minutes of the August 11, 2014 meeting were approved on motion of Carol Murray second by Allen Hinkley.

AYES – 5 Murray, Hinkley, Raeder, Cronk, Hynes

NAYS – 0

Robert Alison of Catskill Region Surveying Service and Kristin Janke Schneider of the Delaware County Planning Dept. discussed the draft flood maps that are currently being reviewed and

commented on. Unlike the current maps, the draft maps show flood areas per a detailed study of properties for the base flood. Elevation certificates and LOMA's were discussed and how they pertain to getting properties out of the mapped flood area and the effect on flood insurance costs. Assessor Robert Breglio questioned using the property owner survey his department compiled to help owners with getting them out of the mapped flood area, but it was stated the homeowner would still have to incur the costs for an elevation certificate to prove out of the flood zone. It was also stated the Town cannot coordinate with one surveyor on behalf of the property owners for the purpose of them getting a lower rate to do an elevation certificate. The Town must adopt the final maps and adoption is expected in 2015.

Assessor Robert Breglio stated 90% of the re-val data collection has been completed. Letters are expected to be sent to owners in October or November to confirm what was found. Any new assessment figures based on the re-val will be sent out in 2015. State Real Property personnel will be here tomorrow to discuss the next steps and there are still problems being able to have complete access to the data files to complete all changes.

Highway Supt. Stephen Schuman stated salt prices are expected to increase 27% so he has begun to stockpile now before the increase goes into effect and crews are working dirt roads, ditching and replacing culverts before winter.

RESOLUTION #39 – RESOLUTION BY THE TOWN BOARD IN RELATION TO CONTROL OF SNOW ON COUNTY HIGHWAYS SECTION 135-A OF THE HIGHWAY LAW

On motion of Edward Raeder second by Gene Cronk the following resolution was offered and adopted:

“RESOLVED: That in pursuance of Section 135-a of the Highway Law, the Town Board of the Town of Roxbury hereby approves a certain agreement executed by the Town Superintendent of Highways of the Town of Roxbury with the County Superintendent of Highways of Delaware County for the performance by the Town of Roxbury for the work of control of snow on the County Roads within the boundaries of the County, upon the terms, rules and regulations as are contained in copy of such agreement that is annexed hereto and made a part hereof.”

AYES – 5 Raeder, Cronk, Hinkley, Murray, Hynes

NAYS – 0

William Walcutt, Building Inspector, questioned issuance of the Darrell Slater permit, has sent a letter to Caroline Lilly condemning her structures where the Historic Commission has told him that all buildings should be torn down and stated the Assessor's office has requested him to add “cabin” to the building permit fee schedule (has been used as shed). The Town Board directed the building inspector to issue the permit to Slater without Historic Preservation Commission (HPC) approval of work and Atty. Young will write a letter to HPC, said “no” to adding “cabin” to the permit fee schedule and the condemned notice to Lilly must be sent certified.

Discussion took place on the request of Roxbury Central School to hook up to water and sewer at the bus garage.

RESOLUTION #40 -RESOLUTION OF THE TOWN BOARD OF THE TOWN OF ROXBURY CONSENTING TO ALLOW THE ROXBURY CENTRAL SCHOOL DISTRICT BUS GARAGE TO CONNECT TO THE GRAND GORGE WATER DISTRICT

On motion of Allen Hinkley second by Edward Raeder the following resolution was offered and adopted:

“WHEREAS, the Town of Roxbury adopted its existing “Water use Law” (“SUL”) in November of 2012; and

WHEREAS, Section 21 of the Town of Roxbury's Water Supply Law addresses the Town's requirements with regard to furnishing water to users outside of the Water District; and

WHEREAS, the Town Board has received and reviewed an acceptable Letter Request dated June 2, 2014 for permission for the Roxbury Central School District (the "School District") Bus Garage to Connect to the Town's Water System; and

WHEREAS, according to the Town of Roxbury's Water Supply Law the Bus Garage could connect to the water main pursuant to an out-of-district contract with the Grand Gorge Water District; and

WHEREAS, the School District will be responsible for all costs associated with the water connection including the cost of installing a lateral, a pressure reducing valve, and any other equipment required for the connection; and

WHEREAS, the water lateral would have to be designed by a licensed professional engineer and submitted to the Town Board for approval; and

WHEREAS, the School District would be responsible for obtaining any and all permits required for the installation of the lateral including approval from the New York State Department of Transportation to construct the water main under New York State Route 30; and

WHEREAS, the School District agrees to continue its use of its well water for non-potable purposes; and

WHEREAS, the School District will have to comply with the Town's Water Supply Local Law and will have to reimburse the Town for all out-of-pocket expenses associated with the requested water connection; and

WHEREAS, the School District will be charged by the Grand Gorge Water District with the current water rate structure for system users and the Town of Roxbury has determined that it will not impose any connection fee upon the School District; and

THEREFORE, NOW BE IT RESOLVED THAT:

1. The Town Board of the Town of Roxbury has evaluated the Letter requesting connection of the Roxbury Central School District's Bus Garage to the Town of Roxbury's Water District and hereby gives its consent to the School District to make the requested connection; and

2. The Town Board requires that the School District contract with a Professional Engineer for the design of the water lateral that includes a pressure reducing valve and any other equipment required for the connection at its own expense; and

3. The Town Board hereby gives its consent for the School District to connect to the Grand Gorge Water District pursuant to the Town's Water Supply Law and waives the imposition of any connection fee.

WHEREUPON, the Resolution was put to a vote and recorded as follows:

YEAS – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

ABSTENTIONS - 0

A letter was received August 22, 2014 from Sarah Cronk stating she was resigning as School Crossing Guard effective August 7, 2014.

On motion of Carol Murray second by Edward Raeder the Town Board accepted the resignation of Sarah Cronk as School Crossing Guard effective August 7, 2014.

AYES – 5 Murray, Raeder, Hinkley, Cronk, Hynes

NAYS – 0

An e-mail was received August 26, 2014 from Martin Lerner resigning from the Historic Preservation Commission.

On motion of Allen Hinkley second by Edward Raeder the Town Board accepted the resignation of Martin Lerner as a member of the Historic Preservation Commission effective August 26, 2014.

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes
NAYS – 0

A letter was received from Lewis Wendell requesting a “PARKING” sign be erected at the Town parking lot beside the old health building on Main St. Roxbury. The matter will be looked into.

Councilman Raeder expressed concerns with people driving on the Civic Center ballfield to get to the playground at the back of the field. The Town Board approved erecting a sign on the ballfield.

A letter was received from Michael Finberg, Reliable Tent Rental Co., complimenting Carolyn Faraci, Parks Clerk, for her professionalism and dedication in her duties in the park.

Councilman Allen Hinkley requested lighting be installed at Kirkside Park bridges for safety purposes.

On motion of Allen Hinkley second by Edward Raeder the Town Board approved the Town Clerk’s monthly report for August 2014 in the amount of \$2,989.61 (Town Clerk \$1,794.61 and Building Permits \$1,195.00)

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes
NAYS – 0

On motion of Allen Hinkley second by Carol Murray the Town Board approved the Supervisor’s monthly report for July 2014.

AYES – 5 Hinkley, Murray, Raeder, Cronk, Hynes
NAYS – 0

On motion of Edward Raeder second by Allen Hinkley the Town Board approved the Assessor’s monthly report for August 2014.

AYES – 5 Raeder, Hinkley, Cronk, Murray, Hynes
NAYS – 0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the Justice monthly report for July 2014 in the amount of \$5,205.00.

AYES – 5 Murray, Hinkley, Raeder, Cronk, Hynes
NAYS – 0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the HUD Program Funds monthly report for August 2014 showing a balance of \$199,706.00.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes
NAYS-0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the Building Inspector monthly report for August 2014.

AYES-5 Hinkley, Cronk, Raeder, Murray, Hynes
NAYS-0

On motion of Carol Murray second by Edward Raeder the Town Board approved the Water District monthly receipts reports for August 2014 in the amount of \$1,879.71. (Denver Water \$576.46, Grand Gorge Water \$737.79 and Roxbury Water \$565.46)

AYES-5Murray, Raeder, Cronk, Hinkley, Hynes
NAYS-0

RESOLUTION #41 – ADVERTISE FUEL BID

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board will advertise for sealed bids for fuel oil for the 2014/2015 heating

season; and

BE IT FURTHER RESOLVED, said bids must be received by 2:00 pm on October 10, 2014 at which time they shall be opened.”

AYES-5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS-0

On motion of Allen Hinkley second by Gene Cronk the Town Board re-appointed Robert Sanford to the Board of Assessment Review for a 5 year term 10/1/2014-9/30/2019.

AYES- 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS-0

For repairs of water and sewer lines in the State road right-of-way, the Town must apply for a Highway Work Permit each year. The Town’s current umbrella portion is \$4M. NYS DOT is now requiring it to have a \$5M minimum. The insurance company will be contacted to increase the amount.

The Town Board discussed the Assessor’s request to adopt the Uniform Assessment Standards. Attorney Young advises against the adoption of said standards.

The Town Planning Board has requested Jill Ribich to be appointed secretary since no one else on the Board would like to do it and also requested appointing Ribich and another person as alternate members to serve when other members go away through the winter.

RESOLUTION #42 – ALTERNATE PLANNING BOARD MEMBERS

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“RESOLVED, the Town Board approves appointing alternate Planning Board Members to serve during the absence of regular members; and

BE IT FURTHER RESOLVED, said approval is contingent upon the review of Attorney Kevin Young as to the legality of the matter.”

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS – 0

No action was taken on appointing Jill Ribich as Planning Board Secretary or alternate member until Attorney Young researches the law.

Discussion took place on the Assessor finding structures built without a permit, reporting it to the Building Inspector and no action taken. Councilman Hinkley will speak the Building Inspector regarding the matter.

Supervisor Hynes reports that he has spoken with Martin Menne regarding his water charges and no further action will be taken by the Board at this time.

The Clean Sweep Program for hazardous materials will be held Sept. 19th & 20th and requires registration by Sept. 12th.

On motion of Allen Hinkley second by Gene Cronk the bills were audited and ordered paid in the following amounts:

| | | | |
|--------------------------|-------------|---------------------------|-------------|
| General #390-450 | \$45,495.31 | Denver Sewer #93-99 | \$2,776.29 |
| Highway #217-239 | \$52,025.10 | Special Lights #14 | 1,930.15 |
| Roxbury Water #57-63 | \$2,320.28 | Capital Projects: | |
| Grand Gorge Water #60-67 | \$2,612.38 | HUD Program #25 | \$16,529.00 |
| Denver Water #53-58 | \$1,041.37 | Kirkside Park Prog #26-28 | \$250.00 |
| Roxbury Sewer #56-62 | \$18,218.78 | Other-Lake St Project | \$720.90 |

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS – 0

On motion of Edward Raeder second by Gene Cronk the meeting adjourned at 9:15 pm.

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Diane Pickett, Town Clerk
Thomas S. Hynes, Supervisor
Gene Cronk, Councilman
Edward Raeder, Councilman
Allen Hinkley, Councilman
Carol Murray, Councilwoman

September 25, 2014

A Special Meeting of the Town Board was held September 25, 2014 at 4:30 pm at the Town Hall to discuss the 2015/2016 highway contract and any other business that comes before the Board. Present were: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Roxbury Highway Workers Assoc. (RHWA) members Ralph Sprague, William Sprague, and David Thorington.

RESOLUTION #43 – RESOLUTION TO GO INTO EXECUTIVE SESSION TO NEGOTIATE WITH THE UNION FOR THE HIGHWAY WORKERS THE TERMS OF THEIR COLLECTIVE BARGAINING CONTRACT

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:

“RESOLVED, the Town Board agrees to enter into Executive Session at 4:35 pm to negotiate with the Roxbury Highway Workers Association (RHWA) on their 2015/2016 collective bargaining contract. Present were: Supervisor Thomas S. Hynes, Councilmen Allen Hinkley, Edward Raeder, Gene Cronk and Carol Murray, RHWA members William Sprague, Ralph Sprague and David Thorington.”

AYES – 5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS – 0

Highway employee Corbin Bouton arrived and entered Executive Session at 4:40 pm.
RHWA members left Executive Session at 4:57 pm.
Employee, Carolyn Faraci was asked to enter Executive Session at 4:58 pm.
Mrs. Faraci left Executive Session at 5:10 pm.

On motion of Gene Cronk second by Allen Hinkley the Town Board came out of Executive Session and returned to the Special meeting at 5:25 pm. It was stated no decision was made on the Roxbury Highway Workers Assoc. (RHWA) contract during executive session and the Personnel Committee will continue negotiations with the RHWA.

RESOLUTION #44 – APPOINT SCHOOL CROSSING GUARD

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board appoints Vicky Thomas as School Crossing Guard retroactive to September 18, 2014 at a rate of \$9.79/hour.”

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

RESOLUTION # 45 – COMMUNITY RESOURCE/PARKS CLERK RATE OF PAY

On motion of Allen Hinkley second by Carol Murray the following resolution was offered and adopted:

“RESOLVED, the Town Board approves the Community Resource Clerk (Parks Clerk) position rate of pay be changed with the 2015 Town Budget from an hourly paid 24 hour week to a salaried 24 hour week at the same salary afforded the total hourly rate of pay.”

AYES – 5 Hinkley, Murray, Cronk, Raeder, Hynes

NAYS – 0

RESOLUTION #46 – SCHEDULE BUDGET WORKSHOP

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board will hold a Budget Workshop on October 22, 2014 at 7:00 pm at the Town Hall on the 2015 Tentative Budget and to discuss any other business that may come before the Board.”

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

Paperwork was distributed to the Town Board for review regarding a Local Law for over-riding the Tax Cap Levy.

Paperwork was distributed to the Town Board for review regarding a Local Law for appointing alternate members to the Planning Board.

On motion of Gene Cronk second by Edward Raeder the meeting adjourned at 5:32 pm.

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Diane Pickett, Town Clerk
Thomas S. Hynes, Supervisor
Gene Cronk, Councilman
Edward Raeder, Councilman
Allen Hinkley, Councilman
Carol Murray, Councilman