

## APPROVED MINUTES

February 11, 2013

The regular monthly meeting of the Town Board was held February 11, 2013 at 7:30 pm at the Town Hall. Present were: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Highway Supt. Stephen Schuman, Parks Clerk Karina Walker and 7 residents. Absent: Building Inspector William Walcutt and Attorney Kevin Young.

The Minutes of the January 2, 2013 meeting were approved on motion of Gene Cronk second by Edward Raeder.

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

Daniel Underwood, representing the Old School Baptist Church cemetery Association requested the Town Board consider giving a yearly subsidy to the Association for maintenance in the amount of \$700-\$800. It is an historical cemetery with all plots sold and very few of the families still alive to support the maintenance. Supv. Hynes stated the State allows for Town financial assistance for this type of situation. The Town Board will consider the request.

Mike Harrington of Lamont Engineers was present to discuss proposed costs of generators for the water system buildings. Information was distributed to the Town Board for six buildings that would total \$135,600. It was recommended to start with PW-1 Well Treatment Station as the most critical site. The Board will review the proposal and discuss it at a later date.

A letter was received from the Watershed Agricultural Council (WAC) awarding the Town \$998.04 for the development of a forestry plan for approximately 98.4 acres of forested land near the Roxbury springs. Forester, Randall Kelly will put together the plan for WAC review. The Town Board discussed the possibility of any proceeds going towards the purchase of a generator for PW-1.

Peg Ellsworth discussed the housing re-hab grant, reported on meeting with State DOT regarding the sidewalk grant monies, the new Town Hall chairs will be covered under a furniture grant, and she will compile copies of all paperwork on the stream bank restoration work that has had issues with NYSDEC stream permit approval.

Peg also requested the Town Board consider supporting the closure of County Hwy. 41 for another Busk & Bard street fair as the one in 2012 was such a success. The Board will consider the matter.

Karina Walker, Parks Clerk, reported the Greater Roxbury Business Association has been formed and requested their website be viewed, discussed issues with the restrooms in the Park, projects being worked on in cooperation with Greater Roxbury Learning Initiative (GRLIC), she will be working on the Town website, discussed Roxbury Historic Preservation Commission (RHPC) projects, and requested on behalf of the RHPC the Town Board appoint Martin Lerner to fill the vacancy on the Commission.

### RESOLUTION #13 – APPOINT LERNER TO HISTORIC COMMISSION

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

“WHEREAS, a vacancy exists on the Roxbury Historic Preservation Commission (RHPC),

BE IT RESOLVED, the Town Board approves the appointment of Martin Lerner to fill the vacancy for a three year term for the period 2/11/13-12/31/15.”

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS – 0

Highway Supt. Stephen Schuman reported that he has met with SEMO personnel to look at the flood work done on S. Montgomery Hollow Rd. for payment, has not gotten anything from the County yet regarding the intersection of Grant Morse Rd. and Vega Mtn. Rd., stated that some of the lights at the

highway garage have been replaced and many others may be eligible under an energy program through NYSEG and requested to either bid out or auction off the Cat roller since the new roller has been received.

RESOLUTION #14 – ADVERTISE SALE OF CAT ROLLER

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:  
“RESOLVED, the Town Board authorizes the Highway Supt. to advertise for bids for the sale of the 1991 Caterpillar Roller, and

BE IT FURTHER RESOLVED, the opening of said bids is to be determined at a later date.”

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

A reminder was given that the Planning Board will hold a Public Hearing on the draft Comp Plan on February 20, 2013 at 6:30 pm at the Town Hall. A copy of the draft is on file at the Town Clerk’s office and Roxbury Library for public inspection during regular business hours. The draft is also on the Town website.

Discussion took place on cell tower issues and construction.

On motion of Edward Raeder second by Gene Cronk the Town Board approved the payment of \$500 each to the Roxbury Sr. Club and the Grand Gorge Sr. Social Club as approved in the 2013 Town Budget.

AYES – 5 Raeder, Cronk, Hinkley, Murray, Hynes

NAYS – 0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the Town Clerk’s monthly report for January 2013 in the amount of \$1,345.90 (Town Clerk \$650.90 and Building Permits \$695.00).

AYES – 5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS – 0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the Supervisor’s monthly report for December 2012.

AYES – 5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS – 0

On motion of Gene Cronk second by Allen Hinkley the Town Board approved the written monthly report of the Assessor for January 2013.

AYES – 5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS – 0

A monthly report was not received from the Building Inspector.

On motion of Allen Hinkley second by Edward Raeder the Town Board approved the monthly report of the Justice Court for November 2012 in the amount of \$4,794.00.

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

On motion of Allen Hinkley second by Edward Raeder the Town Board approved the monthly report of the Justice Court for December 2012 in the amount of \$3,978.50.

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

No decision was made by the Town Board on the retirement reporting days of the Building Inspector for the year 2012.

RESOLUTION #15 – PUBLIC HEARING DRAFT COMPREHENSIVE PLAN

On motion of Allen Hinkley second by Edward Raeder the following resolution was offered and adopted:  
“RESOLVED, the Town Board will hold a Public Hearing on March 11, 2013 at 7:00 pm at the Town Hall, 53690 State Hwy. 30, Roxbury, New York to hear all persons regarding the draft Comprehensive Plan.”

AYES – 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS – 0

#### RESOLUTION #16 – ADVERTISE BIDS FOR HIGHWAY FUELS

On motion of Carol Murray second by Edward Raeder the following resolution was offered and adopted:  
“RESOLVED, the Town Board authorizes the Hwy. Supt. to advertise for sealed bids for highway fuels, and

BE IT FURTHER RESOLVED said bids must be received before 2:00 pm on March 11, 2013 at which time they will be opened and awarded/rejected at the Town Board meeting to be held that evening at 7:30 pm.”

AYES – 5 Murray, Raeder, Cronk, Hinkley, Hynes

NAYS – 0

#### RESOLUTION #17 – ADVERTISE BIDS FOR HIGHWAY MATERIAL HAULING

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted:  
“RESOLVED, the Town Board authorizes the Hwy. Supt. to advertise for sealed bids for highway material hauling, and

BE IT FURTHER RESOLVED said bids must be received before 2:15 pm on March 11, 2013 at which time they will be opened and awarded/rejected at the Town Board meeting to be held that evening at 7:30 pm.”

AYES – 5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS – 0

On motion of Gene Cronk second by Edward Raeder the Town Board approved the junkyard renewal application of Martin Hagerott, dba Marty Built, Inc. located at 565 Charcoal Rd. Said renewal is for one year to expire March 31, 2014.

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

The draft Delaware County Hazard Mitigation Plan for the Town of Roxbury is on file at the Town Hall for public inspection during regular business hours.

The Town has requested an extension from Catskill Watershed Corp. (CWC) for the Tax Litigation Avoidance Program (TLAP) Agreement for the valuation of NYC DEP properties. Said request is through February 28, 2013.

Councilman Cronk questioned a roof replacement requiring a building permit. It was stated that some things changed with the new building codes. The Building Inspector will be contacted for response.

#### RESOLUTION #18 – AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

“WHEREAS, pursuant to the provisions of Section 284 of the Highway Law,

BE IT RESOLVED the Town Board approves the agreement for the expenditure of highway moneys in the year 2013 in the amount of \$749,000 be used as follows:

1. The sum of \$360,000 shall be set aside to be expended for primary work and general repairs upon 112 miles of Town highways, including sluices, culverts and bridges having a span of less than five feet, and
2. The sum of \$389,000 shall be set aside for the permanent improvement of town highways including N. Montgomery Hollow Rd., Autumn Breeze Rd., Sally’s Alley, Redkill Rd., Bruce Porn Rd., Frevert Rd. and various small roads in the hamlets of Roxbury and Grand Gorge.”

AYES – 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS – 0

A letter was received from Delaware County Historical Association thanking the Town for its support of \$500 in the 2013 Town Budget.

A letter was received from the Grand Gorge Sr. Social Club thanking the Town for its support of \$500 in the 2013 Town Budget.

On motion of Allen Hinkley second by Gene Cronk the bills were audited and ordered paid in the following amounts:

General #18-81	\$60,668.21	Denver Sewer #2-13	\$15,591.90
Highway #5-31	\$136,510.23	Special Lights #1-2	\$6,010.10
Roxbury Water #2-12	\$2,848.16	Capital Projects:	
Grand Gorge Water #2-13	\$4,372.79	Hubb Corners Sewer #2-8	\$8,127.60
Denver Water #3-14	\$2,909.87	Lake St. Design #9	\$96.80
Roxbury Sewer #4-14	\$9,683.87	Comp Plan #10	\$628.34

AYES – 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS – 0

On motion of Gene Cronk second by Allen Hinkley the meeting adjourned at 8:40 pm.

THIS IS A TRUE COPY

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Diane Pickett, Town Clerk  
Thomas S. Hynes, Supervisor  
Gene Cronk, Councilman  
Edward Raeder, Councilman  
Allen Hinkley, Councilman  
Carol Murray, Councilwoman