

APPROVED MINUTES

March 5, 2012

The regular monthly meeting of the Town Board was held March 5, 2012 at 7:30 pm at the Town Hall. Present were: Dpty. Supervisor Edward Raeder, Councilmen Gene Cronk, Allen Hinkley and Carol Murray, Highway Supt. Stephen Schuman, Atty. Kevin Young and 2 residents. Absent: Supv. Thomas S. Hynes.

Dpty. Supv. Edward Raeder called the meeting to order and stated that Supv. Hynes was absent due to a family emergency.

The Minutes of the February meeting were approved on motion of Gene Cronk second by Carol Murray.

AYES - 4 Cronk, Murray, Hinkley, Raeder

NAYS - 0

ABSENT - 1 Hynes

A written report from the Assessor's office was distributed to the Town Board.

Hwy. Supt. Stephen Schuman reported on FEMA work to date, discussed the generator quote, discussed still having light problems at the garage where Hinkley Electric will provide a quote to change to fluorescent, stated he will be meeting with legislators this week regarding CHIPS funds, and discussed road repairs.

Sealed bids for Highway Fuels were opened on March 5, 2012 at 2:00 pm at the Town Hall. A total of two bids were received and were as follows on a per gallon basis:

Vendor	Diesel Fluctuating	Diesel Fixed	Winter Blend Fluctuating	Wint. Blend Fixed	Gas Fluctuating
Main Care	3.4700+.2250=3.6950	3.785	3.645+.225=3.870	3.945	3.1174+.3050=3.4224
Mirabito	3.3225+.2121=3.5346	3.6488	3.47+.2671=3.7371	3.8565	3.0295+.3110=3.3405

No bids were received for a fixed price on gas.

RESOLUTION #12 - HIGHWAY FUEL BID

On motion of Gene Cronk second by Allen Hinkley the following resolution was offered and adopted: "RESOLVED the Town Board awards the bid for Highway Fuels as follows: Mirabito - Diesel Fixed at \$3.6488/gal and Winter Blend Fixed at \$3.8565/gal.; Main Care - Gas Fluctuating at \$3.4224 (markup of \$.3050)/gal, and

BE IT FURTHER RESOLVED deliveries shall begin April 1, 2012."

AYES - 4 Cronk, Hinkley, Murray, Raeder

NAYS - 0

ABSENT - 1 Hynes

Sealed bids for Highway Material Hauling were opened on March 5, 2012 at 2:30 pm at the Town Hall. A total of four (4) bids were received and were as follows on a per ton basis:

Vendor	Sand Davenport	Sand Oneonta	Stone/Item4 Schoharie	Stone/Item4 Middleburgh	Stone/Item4 Ashland	Item 4 Lexington
Carver Sand				7.25		
Cobleskill Stone			7.05			5.05
Seward Sand	8.15	8.70	11.40			8.15
RTE Transport	8.00	8.60	7.25	7.00	4.50	5.00

The Highway Supt. requested awarding to the two lowest bidders on each item in case a hauler is not available to deliver when needed.

RESOLUTION #13 - HIGHWAY MATERIAL HAULING BID

On motion of Allen Hinkley second by Gene Cronk following resolution was offered and adopted:

"RESOLVED, the Town Board awards the Highway Material Hauling Bid as follows: Sand from Davenport - RTE Transport @ \$8.00 and Seward Sand @ \$8.15; Sand from Oneonta - RTE Transport @ \$8.60 and Seward Sand @ \$8.70; Stone/Item 4 from Schoharie - Cobleskill Stone @ \$7.05 and RTE Transport @ \$7.25; Stone/Item 4 from Middleburgh - RTE Transport @ \$7.00 and Carver Sand @ \$7.25; Stone/Item 4 from Ashland - RTE Transport @ \$4.50; Item 4 from Lexington - RTE Transport @ \$5.00 and Cobleskill Stone @ \$5.05."

AYES - 4 Hinkley, Cronk, Murray, Raeder

NAYS - 0

ABSENT - 1 Hynes

Cowan Excavating has lowered a manhole at the Vega Mtn. intersection as snowplows have been hitting it and sliding off the lid.

No monthly report was received from the Building Inspector. Councilman Hinkley will speak with Mr. Walcutt.

It was stated that the Roxbury Nine ball team has begun scheduling games for this summer.

Councilman Cronk discussed concerns with incorrectly installed water meters. The matter will be discussed with Supv. Hynes. Mr. Cronk also recommends owners have meters removed if plumbing has been drained and winterized.

A letter was received from MTC Cable stating effective April 1<sup>st</sup>, rates will increase on cable television service between 1% and 5% depending on the programming package.

On motion of Allen Hinkley second by Gene Cronk the Town Clerk's Monthly Report for February 2012 was approved in the amount of \$1,515.50 (Town Clerk \$145.50 and Building Permits \$1,370.00)

AYES - 4 Hinkley, Cronk, Murray, Raeder

NAYS - 0

ABSENT - 1 Hynes

On motion of Gene Cronk second by Carol Murray the Supervisor's Monthly Report for January 2012 was approved.

AYES - 4 Cronk, Murray, Hinkley, Raeder

NAYS - 0

ABSENT - 1 Hynes

On motion of Allen Hinkley second by Gene Cronk the following list of equipment was approved for destruction:

Description	Model #	Serial #	Reason
GE Telephone/answering machine	3-9891A		Doesn't work
HP 1010 Fax Machine		CN481A1GJC	Doesn't work
CTX 17" Monitor	CGP1772EN	CG9-40402625	Upgraded
HP Deskjet 810C printer		CN9691P15Q	Doesn't work
Lanier 6112 Copier	6112AG	ZC224322	Doesn't work

AYES - 4 Hinkley, Cronk, Murray, Raeder

NAYS - 0  
ABSENT - 1 Hynes

Discussion took place on the Justice Court Clerk position. A total of nine (9) letters of interest/resumes were received. The recommendation of the Town Justices is to hire Sandra Rockwell.

RESOLUTION #14 - APPOINT NEW JUSTICE COURT CLERK

On motion of Allen Hinkley second by Carol Murray the following resolution was offered and adopted:

"RESOLVED, the Town Board approves the hiring of Sandra Rockwell, effective immediately, to the position of Justice Court Clerk at a rate of \$11.75/hr."

AYES - 4 Hinkley, Murray, Raeder

NAYS - 0

ABSTAIN - 1 Cronk (due to being a relative)

ABSENT - 1 Hynes

RESOLUTION #15 - PUBLIC HEARING ON FLOOD MAPS LOCAL LAW

On motion of Carol Murray second by Gene Cronk the following resolution was offered and adopted:

"WHEREAS, the Town Board of the Town of Roxbury, New York (the "Town") deems it advisable to maintain its eligibility to participate in the National Flood Insurance Program ("NFIP");

WHEREAS, new Flood Insurance Study and Flood Insurance Rate Maps establishing 100 year base flood elevations for the Town have been completed by the Federal Emergency Management Agency ("FEMA");

WHEREAS, to maintain eligibility in the NFIP it is necessary for the Town to adopt the new Flood Insurance Study and Flood Insurance Rate Maps into its floodplain management regulations;

WHEREAS, the New York State Department of Environmental Conservation ("NYSDEC") has also instructed the Town Board to update its Flood Plain Local Law to conform to the current rules and regulations required by FEMA; and

WHEREAS, the Town Board deems it advisable to adopt a local law that repeals and supersedes Local law No. 1 of the year 1989 of the Town of Roxbury entitled "Flood Damage Prevention Local Law" to adopt the new maps and to incorporate the current FEMA regulations regarding flood plain management.

NOW, THEREFORE, BE IT RESOLVED, that said Town Board shall meet at the Grand Gorge Civic Center, 60933 State Hwy 30, Grand Gorge, New York on April 9, 2012, at 7:15 P.M. to hear all persons interested in the manner of the adoption of the local law, and be it

FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to publish notice of said hearing in the Catskill Mountain News, the official newspaper of the town, and to post copies of such notice in the manner provided by law."

AYES - 4 Murray, Cronk, Hinkley, Raeder

NAYS - 0

ABSENT - 1 Hynes

RESOLUTION #16 - PUBLIC HEARING ON GRIEVANCE DAY LOCAL LAW

On motion of Carol Murray second by Allen Hinkley the following resolution was offered and adopted:

"WHEREAS, Real Property Tax law §512 subdivision 1-a authorizes the Roxbury Town Board to adopt a local law establishing a date for the meetings of the Board of Assessment review other than that provided in subdivision 1 of §512; and

WHEREAS, the Roxbury Town Board wishes to designate the fourth Thursday in May as the Town's Grievance Day to hear complaints in relation to property assessments; and

WHEREAS, the Town's Attorney has prepared a proposed Local Law designating the fourth Thursday in May as the Town's Grievance Day; and  
 WHEREAS, the Town Board has reviewed and modified the proposed Local Law to designate the fourth Thursday in May as the Town's Grievance Day pursuant to Real Property Tax Law §512(1) and (1-a); and  
 NOW, THEREFORE, BE IT RESOLVED that the proposed law is ready for consideration by the Town Board; and  
 BE IT FURTHER RESOLVED, that the Town Board shall will hold a public hearing for consideration of the Local Law to designate the fourth Thursday in May as the Town's Grievance Day pursuant to Real Property Tax Law §512 on April 9, 2012 at 7:25 pm at the Grand Gorge Civic Center, 60933 State Hwy 30, Grand Gorge, NY; and  
 BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to publish notice of said hearing in the Catskill Mountain News, and to post copies of such notice in the manner provided by law."

AYES - 4 Murray, Hinkley, Cronk, Raeder  
 NAYS - 0  
 ABSENT - 1 Hynes

The Annual Financial Report for the year 2011 has been filed with the State Comptroller's Office and is on file at the Town Clerk's Office.

On motion of Gene Cronk second by Allen Hinkley the Town Board approved renewal of a junkyard license for Marty Built, Inc.

AYES - 4 Cronk, Hinkley, Murray, Raeder  
 NAYS - 0  
 ABSENT - 1 Hynes

Atty. Kevin Young stated that he is still waiting to hear from the court on the truck lawsuit.

A reminder was given that the April 9<sup>th</sup> meeting of the Town Board will be held at the Grand Gorge Civic Center.

On motion of Gene Cronk second by Allen Hinkley the bills were audited and ordered paid in the following amounts:

General #90-125	\$86,488.25	Special Lights #4	\$23.28
Highway #53-79	\$47,521.71	Capital Projects:	
Roxbury Water #15-19	\$2,702.56	Hubb Corn Sewer #12	\$140.59
Grand Gorge Water #14-21	\$5,525.30	GIGP Water Proj #13	\$609.58
Denver Water #12-17	\$1,303.82	Kirkside Park Construction #14	\$5,800.00
Roxbury Sewer #13-20	\$25,955.44	Comp Plan #15	\$1,039.02
Denver Sewer #15-23	\$16,293.31		

AYES - 4 Cronk, Hinkley, Murray, Raeder  
 NAYS - 0  
 ABSENT - 1 Hynes

On motion of Gene Cronk second by Carol Murray the meeting adjourned at 8:17 pm.

THIS IS A TRUE COPY

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Diane Pickett, Town Clerk

Edward Raeder, Deputy Supervisor

Gene Cronk, Councilman

Allen Hinkley, Councilman

Carol Murray, Councilman