

APPROVED MINUTES

May 14, 2012

The regular meeting of the Town Board was held May 14, 2012 at 7:30 pm at the Town Hall. Present were: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Hwy. Supt. Stephen Schuman, Atty. Kevin Young and 7 residents.

On motion of Allen Hinkley second by Gene Cronk the Minutes of the April meeting were approved.

AYES - 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS - 0

Peg Ellsworth reported bids for the park barn repairs will be advertised this week with a walk through on May 24 and a bid opening June 8 at 2:00 pm at the Town Hall, gave an update on new grant applications, status of current grant work and discussed the Labor Day event. Repairs will be forthcoming on the park bridges and a draft comp plan is expected in June.

Hwy. Supt. Stephen Schuman gave an update on FEMA costs/reimbursements, stated the new truck is here, requested to sell the 2003 Chevy 3500 truck at a minimum of \$10,000, updated the Board on highway work and stated the County will begin working on the closed Cty. Hwy. 8 bridge shortly with an anticipated Sept. 1 opening.

RESOLUTION #23 - AUTHORIZE ADVERTISING SALE OF 2003 CHEVY TRUCK

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

"RESOLVED the Town Board authorizes to advertise for bids for the sale of a 2003 Chevrolet 3500 dump truck with plow for a minimum bid of \$10,000; and

BE IT FURTHER RESOLVED said bid opening shall be June 11, 2012 at 2:00 pm at the Town Hall."

AYES - 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS - 0

The monthly written report of the Assessor was distributed to the Town Board.

Discussion took place on water meter billing for Roxbury and Grand Gorge water districts. One year of meter reads were distributed to the Board. Lamont Engineering has been asked to assist the Town Board in determining water rates. Metered billing is expected to be implemented this year.

The Towns of Roxbury and Middletown will hold a Tire Day on June 2, 2012 8:00 am - 4:00 pm at the Roxbury Highway garage, 52508 State Hwy 30. Conditions for acceptance: Town of Middletown or Roxbury residents only, Transfer Station Permit required, will take tires fitting up to 17" wheels, rims must be removed, limit 10 tires per household.

Supv. stated that NYS Dept. of Transportation (NYSDOT) will be cutting down approximately 25-30 poor condition trees on Main Street Roxbury as part of a tree program. Trees to be taken down are tagged.

On motion of Carol Murray second by Allen Hinkley the Town Clerk monthly report for April 2012 was approved in the amount of \$2,038.14 (Town Clerk \$813.14 and Building Permits \$1,225.00).

AYES - 5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS - 0

On motion of Edward Raeder second by Gene Cronk the Supervisor's Report for March 2012 was approved.

AYES - 5 Raeder, Cronk, Hinkley, Murray, Hynes

NAYS - 0

RESOLUTION #24 - SITE PLAN APPLICATION FEE

On motion of Allen Hinkley second by Edward Raeder the following resolution was offered and adopted:

WHEREAS, the Town Board of the Town of Roxbury adopted Local Law No. 2 of 2010, entitled Site Plan Review Law; and

WHEREAS, Section 3.08 entitled "Application Fees" provides that "Application fees shall be set by resolution of the Town Board separate from this law so in the event the established fees should need to be altered, this local law would not need to be amended";

NOW, THEREFORE BE IT RESOLVED, in connection with the Town of Roxbury's Site Plan Review Law, the Town Board of the Town of Roxbury does hereby set the Site Plan Application Fee in the amount of \$150.00 "

AYES - 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS - 0

On motion of Gene Cronk second by Carol Murray the Town Board approved records destruction as follows:

<u>SARA #</u>	<u>Description of Record</u>	<u>Dates</u>	<u>SARA Yrs.</u>
1.595a	Tax Collector Late Notice copy	2004-2005	6 years
1.602a	EA 5217 Transfer of Property (duplicate - original in Tax Assessor files	2004-2005	6 years
4.409a	Bank & mortgage company request for tax amt	2004-2005	6 months
1.595a	Tax receiver stub	2004-2005	6 years
4.849	Tax collector copy of change of address of taxpayer (original in Assessor Office)	2004-2005	Keep as needed
7.269	Tax Collector checking deposit slips	2004-2005	6 years
2.594a	Tentative assessment roll	2006	5 years after filing
23.634a	Handicapped Parking applications/renewals (Temporary, deceased, moved)	2004-2007	3 years after expiration
16.36	Form 941 tax payments	2005	5 years after tax paid

AYES - 5 Cronk, Murray, Raeder, Hinkley, Hynes

NAYS - 0

The 2010 Audit is on file at the Town Clerk's Office.

Atty. Young stated that he is still waiting to receive a court decision on the truck repair case.

It was stated that Grand Gorge stormwater work is still waiting funding.

Edward Dalski questioned the status of doing an assessment re-val. It was stated the Town has begun the process.

On motion of Allen Hinkley second by Gene Cronk the Town Board, Atty. Young and Town Clerk went into Executive Session at 8:05 pm to discuss personnel, property and contract issues.

Executive Session ended at 9:30 pm and returned to the regular meeting on motion of Carol Murray second by Gene Cronk.

It was stated that no decisions were made as a result of Executive Session.

On motion of Gene Cronk second by Allen Hinkley the bills were audited and ordered paid in the following amounts:

General #189-251	\$42,925.47	Denver Sewer #38-53	\$15,217.40
Highway #111-144	\$232,724.72	Special Lights #7-9	\$4,247.60
Roxbury Water #26-37	\$4,827.65	Capital Projects:	
Grand Gorge Water #31-42	\$3,474.64	GIGP Water Proj #21	\$168.00
Denver Water #26-37	\$8,263.70	GEIS Project #22	\$97.50
Roxbury Sewer #33-41	\$7,297.67	Comp Plan #23	\$934.84

AYES - 5 Cronk, Hinkley, Raeder, Murray, Hynes

NAYS - 0

On motion of Gene Cronk second by Edward Raeder the meeting closed at 9:32 pm.

THIS IS A TRUE COPY

Diane Pickett, Town Clerk
Thomas S. Hynes, Supervisor
Gene Cronk, Councilman
Edward Raeder, Councilman
Allen Hinkley, Councilman
Carol Murray, Councilman