

APPROVED MINUTES

June 11, 2012

The regular monthly meeting of the Town Board was held June 11, 2012 at 7:30 pm at the Town Hall. Present were: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Attorney Kevin Young and 14 residents. Absent: Hwy. Supt. Stephen Schuman.

The minutes of the May meeting were approved on motion of Allen Hinkley second by Gene Cronk.
AYES - 5 Hinkley, Cronk, Raeder, Murray, Hynes
NAYS - 0

It was stated Hwy. Supt. Schuman was away attending highway school this week.

There were no bids received on the sale of the 2003 Chevy truck. Discussion took place on the Hwy. Supt.'s request for one of two options: 1) let Brookside (Willie Finch) take the truck to a vehicle auction for a cost of \$500; or 2) putting it in a local municipal vehicle auction.

RESOLUTION #25 - RE-BID 2003 CHEVY TRUCK

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

"WHEREAS, the Town of Roxbury Town Board advertised for sealed bids for the sale of a 2003 Chevy Truck with plow; and

WHEREAS, the bid included a \$10,000 minimum bid; and

WHEREAS, said bids were opened June 11 at 2:00 pm at the Town Hall; and

WHEREAS, no bids were received on the vehicle;

NOW, THEREFORE BE IT RESOLVED, the Town Board authorizes the vehicle to be re-bid with no minimum bid amount required; and

BE IT FURTHER RESOLVED said bids shall be opened at the Town Hall at 2:00 pm on July 9, 2012."

AYES - 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS - 0

Peg Ellsworth updated the Board on grant applications and scheduled work, requested supporting resolutions for grants for the railroad station and ice house restoration, requested a public hearing for a HUD application, discussed Kirkside Park barns renovation bid and stated rental rehab funds are still available through the M-ARK Project.

Glen Faulkner of MTC cable discussed their application for funds to install broadband service to 550 un-serviced residences in Roxbury alone and other neighboring towns. Mr. Faulkner requested a supporting letter from the Town Board.

RESOLUTION #26 - CDBG (HUD) GRANT APPLICATION

On motion of Gene Cronk second by Carol Murray the following resolution was offered and adopted:

"RESOLVED, the Town of Roxbury Town Board authorizes an application to NY Homes and Community Renewal for a Community Development Block Grant for owner Occupied Home Repair not to exceed \$400,000 and authorizes the MARK Project as a sub recipient to administer the program."

AYES - 5 Cronk, Murray, Hinkley, Raeder, Hynes

NAYS - 0

RESOLUTION #27 - CDBG (HUD) PUBLIC HEARING

On motion of Allen Hinkley second by Edward Raeder the following resolution was offered and adopted:

"WHEREAS, the Town Board, Town of Roxbury has approved an application to NY Homes and Community Renewal for a Community Development Block Grant (CDBG) for owner occupied home repair in the amount of \$400,000,

NOW THEREFORE BE IT RESOLVED, the Town Board Town of Roxbury will hold a Public Hearing on July 9, 2012 at 7:15 pm at the Town Hall to hear all persons on said CDBG application."

AYES - 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS - 0

RESOLUTION #28 - SUPPORT RAILROAD STATION RESTORATION GRANT

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

"RESOLVED, the Town of Roxbury Town Board supports the application of the Ulster and Delaware Railroad Historic Society for their Depot restoration and visitors center Project"

AYES - 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS - 0

RESOLUTION #29 - ICE HOUSE GRANT

On motion of Allen Hinkley second by Gene Cronk the following resolution was offered and adopted:

"RESOLVED, the Town of Roxbury Town Board authorizes an application to the NY State Consolidated Funding Round for the Historic Analysis, Existing conditions and restoration construction documents for the Town of Roxbury former Ice House."

AYES - 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS - 0

RESOLUTION #30 - MTC CABLE BROADBAND GRANT

On motion of Allen Hinkley second by Carol Murray the following resolution was offered and adopted:

"RESOLVED, the Town of Roxbury Town Board supports the application of MTC Cable for funds to extend broadband service to some areas in the Towns of Roxbury, Gilboa and Conesville."

AYES - 5 Hinkley, Murray, Cronk, Raeder, Hynes

NAYS - 0

Sealed bids for the Kirkside Park South Barn Restoration Project were opened June 11, 2012 at 2:00 pm at the Town Hall. A total of three (3) bids were received and were as follows:

Contractor	Bid Price	Comments
Dave Martin	\$194,663.00	
Beaverdam Builders	\$132,619.36	
2 nd Nature Construction	\$148,600.00	Incomplete bid

RESOLUTION #31 - AWARD SOUTH BARN RESTORATION BID

On motion of Edward Raeder second by Allen Hinkley the following resolution was offered and adopted:

"RESOLVED, the Town Board awards the bid for the Kirkside Park South Barn Restoration to Beaverdam Builders at a cost of \$132,619.36."

AYES - 5 Raeder, Hinkley, Cronk, Murray, Hynes

NAYS - 0

The monthly report from the Assessor was distributed to the Board.

The monthly report of the Building Inspector was distributed to the Board.

On motion of Allen Hinkley second by Gene Cronk the Town Board will hold a Special Meeting on July 11, 2012 at 7:00 pm at the Town Hall to discuss future re-valuation issues with the Assessor and any other business that may come before the Board.

AYES - 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS - 0

On motion of Gene Cronk second by Carol Murray the Town Board approved the Town Clerk's monthly Report for May 2012 in the amount of \$1,723.66 (Town Clerk \$788.66 and Building Permits \$935.00).

AYES - 5 Cronk, Murray, Hinkley, Raeder, Hynes

NAYS - 0

On motion of Carol Murray second by Edward Raeder the Town Board approved the Supervisor's monthly report for April 2012.

AYES - 5 Murray, Raeder, Hinkley, Cronk, Hynes

NAYS - 0

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the Tax Collector warrant of taxes collected for 2012.

AYES - 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS - 0

Discussion took place on retirement reporting issues. The Town Clerk had distributed the time calendars and backup documentation to the Town Board and stated that there were some calendars that accurate time could not be determined by what was submitted.

RESOLUTION #32 - RETIREMENT REPORTING

On motion of Edward Raeder second by Carol Murray the following resolution was offered and adopted:

"BE IT RESOLVED, that the Town of Roxbury hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employee's Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body, and

BE IT FURTHER RESOLVED the Town Board withholds reporting on the positions of Councilman and Building Inspector until an accurate accounting of time is agreed upon by the Town Board.

ELECTED OFFICIALS:

Title	Name	Standard Work Day (Hours/Day)	Term Begins/Ends	Employer Record of Time Worked (Y/N)	Days Per Month (based on record of Activities)
Tax Collector	Joan Moore	8	1/1/12-12/31/13	N	7
Justice	Wayne R. Pebler	8	1/1/10-12/31/13	N	5.5
Justice	Heather Gockel	8	1/1/09-12/31/12	N	1.5
Supt. of Highways	Stephen A. Schuman	8	1/1/12-12/31/15	Y	
Town Clerk	Diane L. Pickett	8	1/1/12-12/21/15	Y	

APPOINTED OFFICIALS:

Bookkeeper/Dpty. Town Clerk #1 /	Carolynn Faraci	8	1/1/12-12/31/12	Y	
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Budget Officer / Dpty. Registrar					
Assessor Clerk	Stephanie Seminara	8	1/1/12-12/31/12	Y	

AYES - 4 Raeder, Murray, Cronk, Hynes
 NAYS - 0
 ABSTAIN - 1 Hinkley

The 2011 Annual Water reports for Denver, Grand Gorge and Roxbury water districts have been sent to all water customers, notices have been advertised stating completion and is available at the Town Hall for review by any other persons.

To date, \$153,587.89 has been received from FEMA for the 2011 flooding, however, the State has still not paid the State or local share as they have stated they would.

RESOLUTION #33 - SITE PLAN REVIEW INSPECTION FEE

On motion of Allen Hinkley second by Carol Murray the following resolution was offered and adopted:

"WHEREAS, the Town Board of the Town of Roxbury adopted Local Law No. 2 of 2010, entitled Site Plan Review Law; and
 WHEREAS, Section 3.08 entitled "Application Fees" provides that "Application fees shall be set by resolution of the Town Board separate from this law so in the event the established fees should need to be altered, this local law would not need to be amended; AND
 WHEREAS, on May 14, 2012 the Town Board, under section 3.08 entitled "Application Fees" the Town Board set the application fee at \$150; and
 WHEREAS, section 3013 entitled "Site Visit" provides that "the Planning Board may require a site visit prior to making a Site Plan determination"; and
 WHEREAS, the Planning Board has asked the Town Board to establish a "Site Visit" fee that is separate and apart from the "Application Fee"
 NOW, THEREFORE BE IT RESOLVED, in connection with the Town of Roxbury's Site Plan Review Law, the Town Board of the Town of Roxbury does hereby set the Site Visit Fee in the amount of \$40.00 per site visit."

AYES - 5 Hinkley, Murray, Raeder, Cronk, Hynes
 NAYS - 0

Atty. Kevin Young discussed the flood plain law adopted by the Town Board stating the State opposed the Town Board being named as the Appeal Board in the law but they have now accepted it.

Atty. Young also discussed how many DEP funds now are expected to go towards flood mitigation and how they will be cutting back on purchasing lands that are un-developable.

Ed Dalski questioned a re-valuation timeline. It was stated that steps have been taken to start the process and more information will be available at the meeting with the Assessor and ORPS.

On motion of Carol Murray second by Edward Raeder the following bills were audited and ordered paid in the following amounts:

General #252-312	\$120,701.03	Roxbury Sewer #42-49	\$40,609.32
Highway #145-180	\$192,417.23	Denver Sewer #54-63	\$12,381.58
Roxbury Water #38-45	\$2,336.12	Special Lights #10	\$2,045.42
Grand Gorge Water #43-49	\$1,762.63	Capital Projects:	
Denver Water #38-44	\$1,782.34	Comp Plan #24	\$438.41

AYES - 5 Murray, Raeder, Cronk, Hinkley, Hynes

NAYS - 0

It was stated that kayaking has been approved on some reservoirs.

Cherie Serrie questioned the status of cleaning up properties. It was stated that papers are in the process of being served and the Town Board is taking care of the matter.

On motion of Allen Hinkley second by Carol Murray the meeting adjourned at 8:35 pm.

THIS IS A TRUE COPY

Diane Pickett, Town Clerk
Thomas S. Hynes, Supervisor
Gene Cronk, Councilman
Edward Raeder, Councilman
Gene Cronk, Councilman
Carol Murray, Councilman