

## APPROVED MINUTES

September 10, 2012

The regular monthly meeting of the Town Board was held September 10, 2012 at 7:30 pm at the Town Hall. Present were: Supervisor Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Carol Murray, Hwy. Supt. Stephen Schuman, Assessor Clerk Stephanie Seminara, Attorney Kevin Young and 3 residents.

On motion of Carol Murray second by Edward Raeder the Minutes of the August meeting were approved.

AYES - 5 Murray, Raeder, Cronk, Hinkley, Hynes

NAYS - 0

Brendon Becker of Lamont Eng. discussed proposed water billing rates that includes a minimum charge per month (\$7.00 residence) for 0-4000 gallons and \$1.75 per 1000 gallons thereafter and frequency of billings. It was decided that notices should be sent to all owners showing them how much they would be charged based on their specific usages over the past few months.

Atty. Kevin Young discussed a local law that will be required to change the water meter charges from coupon booklet to metered billing and will draft said proposed law for the October meeting. It is expected that a Public Hearing on the local law will be held in November.

Hwy. Supt. Stephen Schuman reported on status of road work to date and stated that a truck that was down for repairs is back in use.

No monthly reports were received from the Parks Dept. or Building Inspector Dept.

On motion of Allen Hinkley second by Gene Cronk the Town Board approved the Town Clerk's monthly report for August 2012 in the amount of \$3,335.39. (Town Clerk \$2,260.39 and Building Permits \$1,075.00)

AYES - 5 Hinkley, Cronk, Raeder, Murray, Hynes

NAYS - 0

On motion of Gene Cronk second by Edward Raeder the Town Board approved the Supervisor's monthly report for July 2012.

AYES - 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS - 0

On motion of Carol Murray second by Allen Hinkley the Town Board approved the Assessor's monthly report for August 2012.

AYES-5 Murray, Hinkley, Cronk, Raeder, Hynes

NAYS - 0

### RESOLUTION #40 - ADVERTISE BIDS FOR FUEL OIL

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and adopted:

"RESOLVED, the Town Board directed the Town Clerk to advertise for sealed bids for fuel oil; and BE IT FURTHER RESOLVED, said bids must be received at the Town Clerk's office by 2:00 pm on October 5, 2012 at which time they shall be opened; and BE IT FURTHER RESOLVED, any bid award shall be made at the regular monthly meeting of the

Town Board on October 8, 2012."

AYES - 5 Cronk, Raeder, Hinkley, Murray, Hynes

NAYS - 0

RESOLUTION #41 - RE-APPOINT MOORE TO B.A.R.

On motion of Edward Raeder second by Gene Cronk the following resolution was offered and adopted:

"RESOLVED, the Town Board re-appoints Dennis Moore to a five year term on the Board of Assessment Review; and

BE IT FURTHER RESOLVED, said term shall expire 9/30/17."

AYES - 5 Raeder, Cronk, Hinkley, Murray, Hynes

NAYS - 0

On July 18, 2012 the Town Board advertised a Request for Proposal for CPA services on Town financials. Sealed bids were opened on August 15, 2012 at 4:30 pm at the Town Hall. A total of three bids were received and were as follows:

Vendor	Reg Fund 2011	Reg & Justice 2012	AUD 2012	Single Audit Fed \$ 2011	Total
Gruver, Zweifel & Scott	5400	7600	600	3800	17,400
The Banadio Group	11,000	15,000	2,000	2,500	30,500
Sickler, Torchia, Allen ...	9,200	11,100	3,200	2,300	25,800

RESOLUTION #42 - HIRE CPA FIRM

On motion of Carol Murray second by Gene Cronk the following resolution was offered and adopted:

"RESOLVED, the Town Board awards the Request for Proposal for CPA services to the low bidder, Gruver, Zweifel & Scott, CPA at a cost of \$17,400."

AYES - 5 Murray, Cronk, Raeder, Hinkley, Hynes

NAYS - 0

It was stated that to date, FEMA funds received to date for 2011 flooding is Roads \$553,243 and Facilities \$92,735.

A reminder was given on retirement reporting for a Councilman and Building Inspector.

On motion of Allen Hinkley second by Edward Raeder the Town Board and Atty. Kevin Young went into Executive Session at 8:35 pm to discuss a legal matter and 2013 personnel salaries.

The Town Board returned to the regular meeting at 9:35 pm where it was stated that no decisions were made as a result of Executive Session.

On motion of Allen Hinkley second by Edward Raeder the bills were audited and ordered paid in the following amounts:

General #420-466	\$24,005.88	Special Light Districts #13	\$21.27
Highway #227-247	\$272,593.24	Capital Projects:	
Roxbury Water #65-73	\$2,565.64	Hubbell Corners Sewer #32-36	\$6,170.43
Grand Gorge Water #72-79	\$2,896.47	GIGP Water Project #37	\$321.75
Denver Water #60-68	\$4,760.48	Lake St. Project #38	\$123.50
Roxbury Sewer #62-68	\$22,213.57	Kirkside Park-Construction #39	\$42,000.76
Denver Sewer #87-95	\$11,885.33	Kirkside Park Programs #40	\$8,450.72

AYES - 5 Hinkley, Raeder, Cronk, Murray, Hynes

NAYS - 0

On motion of *Gene Cronk* second by *Edward Raeder* the meeting adjourned at 9:40 pm.

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*Diane Pickett, Town Clerk*  
*Thomas S. Hynes, Supervisor*  
*Gene Cronk, Councilman*  
*Edward Raeder, Councilman*  
*Allen Hinkley, Councilman*  
*Carol Murray, Councilman*