

December 28, 2011

A Special Meeting of the Town Board was held December 28, 2011 for the purpose of concluding all business for the year 2011. Present were: Supv. Thomas S. Hynes, Councilmen Gene Cronk, Edward Raeder, Allen Hinkley and Stephen Walker, Highway Supt. Stephen Schuman and Assessor Clerk Stephanie Seminara. No residents were present.

Peg Ellsworth updated the Board on recent grant awards, discussed the new Main Street project and rental rehab funds available, stated an extension has been granted for submission of the wood chipper grant, stated that the barn architects are almost ready to go to re-bid, and attended a meeting on the Comp Plan to discuss the roles that each involved department would have in the amending process.

The Town Board discussed the three letters of interest received for the Community Resource Clerk position.

Highway Supt. Stephen Schuman updated the Board on FEMA work and stated that our rep will have a GEO Tech person look at the sink holes on Johnson Hollow Rd. Councilman Cronk expressed concerns with Cold Spring Road edges where work was just completed. The Hwy. Supt. will speak with Delaware County DPW.

Supv. Hynes stated that he has attended a meeting where a group is trying to form a Flood Commission for area Towns and Villages. He would like the Highway Supt. to also be involved.

Discussion took place on the issues with the turn around area at the end of George Lawrence Rd. The Hwy. Supt. reported having removed the piles of dirt there.

Assessor Clerk, Stephanie Seminara stated that she would hold office hours 8-4 Monday - Friday, the Assessor would be part-time and they would like to speak again with the County to allow the Town Assessor to enter our own info on the County tax records.

RESOLUTION #47 - RE-APPOINTS COLE & ZORDA TO PLANNING BOARD

On motion of Gene Cronk second by Edward Raeder the following resolution was offered and approved:

"RESOLVED, the Roxbury Town Board re-appoints Robert Cole and Phillip Zorda to the Planning Board for a term of 1/1/12-12/31/16 each."

AYES - 5 Cronk, Raeder, Hinkley, Walker, Hynes

NAYS - 0

On motion of Allen Hinkley second by Stephen Walker the Town Board approved final Budget Transfers and Amendments for the year 2011.

AYES - 5 Hinkley, Walker, Raeder, Cronk, Hynes

NAYS - 0

A list of Planning Board members training credits through 12/31/11 were distributed to the Town Board.

Discussion took place on the stone storage lease with Brenda Condliffe.

RESOLUTION #48 - STONE STORAGE LEASE

On motion of Stephen Walker second by Allen Hinkley the following resolution was offered and approved:

"WHEREAS, for several years the Town of Roxbury has had a lease with Brenda (Mahnken) Condliffe for storage of highway materials located on County Hwy. 41; and

WHEREAS, said lease was for \$600.00 per year; and

WHEREAS, said owner has submitted a written request for an increase in fee;

NOW THEREFORE BE IT RESOLVED the Town Board agrees to pay Brenda Condliffe \$1,000 per year for a material storage lease to expire 4/30/13; and

BE IT FURTHER RESOLVED the Town Attorney will prepare a new lease and the Town Supervisor is authorized to execute said lease on behalf of the Town."

AYES - 4 Walker, Hinkley, Raeder, Hynes

NAYS - 1 Cronk

Discussion took place on options for future Historic Commission members and meetings.

Supv. Hynes stated that the engineering on the Grand Gorge Stormwater project has been completed and funding to implement the work is being sought.

On motion of Edward Raeder second by Allen Hinkley the Town Board went into Executive Session at 4:40 pm to discuss personnel issues. The Board returned to the Special Meeting at 5:15 pm on motion of Gene Cronk second by Edward Raeder.

RESOLUTION #49 - APPOINT KARINA WALKER AS COMMUNITY RESOURCE CLERK

On motion of Edward Raeder second by Allen Hinkley the following resolution was offered and approved:

"RESOLVED, the Town Board appoints Karina Walker as Community Resource Clerk effective 1/1/12 as part-time at a rate of \$11.65/hr."

AYES - 4 Raeder, Hinkley, Cronk, Hynes

NAYS - 0

ABSTAIN - 1 Walker

RESOLUTION #50 - APPOINT STEPHANIE SEMINARA AS FULL-TIME ASSESSOR CLERK

On motion of Edward Raeder second by Allen Hinkley the following resolution was offered and approved:

"RESOLVED, the Town Board appoints Stephanie Seminara as full-time Assessor Clerk effective 1/1/12 at a rate of \$13.00/hr plus benefits; and
BE IT FURTHER RESOLVED said appointment shall also include work with Building Inspector records."

AYES - 5 Raeder, Hinkley, Walker, Cronk, Hynes
NAYS - 0

On motion of Gene Cronk second by Edward Raeder the Town Board approves, effective 1/1/12, to decrease the Building Inspector salary from \$17,420 to \$15,000.

AYES - 5 Cronk, Raeder, Walker, Hinkley, Hynes
NAYS - 0

On motion of Edward Raeder second by Stephen Walker the bills were audited and ordered paid in the following amounts:

General #537-561	\$13,205.98	Denver Water #97-100	\$176.87
Highway #332-345	\$18,192.49	Roxbury Sewer #121-122	\$571.27
Roxbury Water #114-117	\$683.29	Denver Sewer #124-131	\$1,185.63
Grand Gorge Water #118-121	\$303.59		

AYES - 5 Raeder, Walker, Cronk, Hinkley, Hynes
NAYS - 0

On motion of Edward Raeder second by Allen Hinkley the meeting adjourned at 5:25 pm.

THIS IS A TRUE COPY

Diane Pickett, Town Clerk
Thomas S. Hynes, Supervisor
Gene Cronk, Councilman
Edward Raeder, Councilman
Allen Hinkley, Councilman
Stephen Walker, Councilman